

# TATTINGSTONE

Parish Council

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## MINUTES

### TATTINGSTONE PARISH COUNCIL MEETING

Monday 04 April 2022, 7.30pm held at Tattingsstone Village Hall

**PRESENT:** Cllrs S Clark, A Mendel, S Page, S Tweedy, P Wills

**CHAIRPERSON:** Cllr D Wood

**IN ATTENDANCE:** S Keys (Clerk), and County Cllr Simon Harley, District Cllr Jane Gould and 2 members of the public

<p><b>1. WELCOME AND OPENING STATEMENT</b></p>
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<p>The Chair welcomed Councillors and public to the meeting. The Chair read a statement that outlined procedures for filming or recording during the meeting.</p>
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<p><b>02. APOLOGIES FOR ABSENCE</b></p>
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<p>The Council noted the apologies received from Cllrs D Clarke, D Hawes and G Marks. Cllr Mendel proposed that the apologies were approved, this was seconded by Cllr Clark and aif.</p>
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<p><b>03. DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS</b></p>
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| <p>a) To receive declaration of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25 – none received.<br/>b) To receive requests for dispensations – none received.</p> |
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<p><b>04. PARISH COUNCIL MEETING MINUTES</b></p>
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<p>a) To consider and approve the minutes of the previous Parish Council meeting on 07 March 2022 – Cllr Mendel proposed that the minutes were approved as an accurate record of the meeting, this was seconded by Cllr Tweedy and aif. The Chair signed the paper copy of the minutes.</p>
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### 05. CLERK'S REPORT

a) To receive an update on actions from the last meeting:

Action 07 – Inform SALC of pay award of 1.75% to current Clerk - *Completed*

Action 09 – Arrange for football nets to be given to local resident for use at village playing field - *To be completed*

Action 11 – Review how much Parish Council funding is still available for The Tattler - *Completed*

Action 12 – Purchase dog litter bin and arrange installation - *Bin purchased and received. Installation should take place in the coming two weeks*

Action 14 – Purchase £100 John Lewis voucher for Jane Connell-Smith and arrange backdated pay increase - *Completed*

Action 16 – Amend Standing Orders so that index lines up with document – *Completed*

b) To receive a report on any other issues from the Clerk – the Clerk reported on the following issues:

- Allotment invoices and updated contracts sent out
- Paperwork for audit underway
- Issues continue due to the lack of access to the bank accounts

c) To consider/agree next steps as necessary – wait to see if change is made to bank address and if this is not completed then arrange a meeting at the bank with Cllr Wood and Mendel

### 06. PUBLIC SESSION

A written report had been submitted from Cllr. Harley (available as Appendix C). Cllr Harley gave an overview on the following issues:

- Overnight diversions from A12 along A137 and closure of the slip road from A12 to A137. Cllr Clark highlighted that this issue is currently concerning many residents along the Heath. Cllr Page pointed out that visibility on the slip road from A12 to A137 was compromised due to the barriers in place. Cllr Harley agreed to feedback these concerns.
- Planning application received for Tattingstone Quarry . The Clerk confirmed that she had requested an extension to the deadline for responses from the Parish Council so that this can be discussed at the next meeting.
- Bus Back Better Scheme – SCC will not receive any of this funding since their submitted bid was not ambitious enough.

A written report had been submitted from Cllr. Gould (available as Appendix D). Cllr Gould gave an overview on the following issues:

- Governance – At the March 2022 BDC meeting changes to the current governance system of BDC were rejected
- Two Ukranian families have been placed in Shotley.

Members of the public highlighted the following concerns:

- Two posts remain from the noticeboard at the Wheatsheaf – these need to be removed. **ACTION** – Cllr Wood to review necessary work
- Why was the Tattingstone Emergency Plan not been put in place during Storm Eunice? Cllrs stated that there was not an up to date plan in place and that this was on the agenda for discussion
- Concerns that the Neighbourhood plan consultation can be filled in twice (ie. On paper and online) thus skewing the results. Cllr Mendel stated that this should be possible to see by reviewing IP addresses
- Replacement play equipment – a quote for £2730 has been received to replace the current equipment that has deteriorated. Can S.106 be used for this? The Clerk confirmed that it can be used for this purpose but that the application process for this fund requires three quotes for the work and evidence of community involvement. **ACTION** – Clerk to send S.106 information to Playing Fields committee and to Jane Gould for information.

### 07. FINANCE REPORT

- a) To note and approve the balance of accounts as at 31 March 2022 - The Clerk informed the Council that she could not report the balance of accounts as she had not yet received the Bank Statements.
- b) The Council noted Appendix A circulated by the Clerk which detailed the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting. Cllr Page proposed that Appendix A was approved by the Council, this was seconded by Cllr Mendel and aif.

### 08. PLANNING APPLICATIONS AND DECISION NOTICES

- a) To review planning applications received and to agree response from TPC as appropriate:  
[DC/22/00818](#)

Land South Of The Rose House, The Heath, Tattingstone, Suffolk IP9 2LX

Application under Section 73 of the Town and Country Planning Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of Reserved Matters Approval DC/21/03637 dated: 23/09/21 (Outline Planning Permission DC/19/02617 - Erection of 4no dwellings and vehicular access.) - To allow change of roof tiles.

*TPC made no comment*

- b) To note any planning decisions received - none

### 09. CORRESPONDENCE

The Clerk reviewed the correspondence that had been received in March 2022 (copies had been circulated to Councillors prior to the meeting). Councillors noted the following:

- An email from TriFarm with details of the forthcoming 10k race at Alton Water
- An email from a local resident with various concerns. **ACTION** - Following discussion it was agreed that the Clerk should draft a response to the resident, submit to Cllr Wood to fact-check and then respond.
- A letter from the Village Hall Committee making a formal request for CIL funding towards the cost of a new roof at the Village Hall. **ACTION** – Clerk to send CIL information to the VHC.

### 10. TO RECEIVE AN UPDATE ON PROPOSED VILLAGE SHOP

a) To receive an update on the proposed village shop - Cllr Hawes had provided a written update which was read by the Clerk. The update included the following points:

- An open discussion event was held on the village hall on 24 March 2022
- Concerns of a village resident have been presented to the diocese, Archdeacon and the press
- A meeting was due to be held with the resident and Revered Annette and Archdeacon Jeanette
- These concerns and actions will affect future decisions taken

### 11. TO RECEIVE AN UPDATE ON THE TATTLER

a) To receive an update on The Tattler - Cllr Hawes had provided a written update which was read by the Clerk. The update included the following points:

- A new printing service had been sourced – Leiston Press.
- Latest edition has now been circulated to the village

Cllr Wood informed the Council that he had been able to secure an additional sponsor which should be in place soon.

- a) To agree any next steps as necessary – none

### 12. NEIGHBOURHOOD PLAN

a) To receive an update on progress of the Tattingstone Neighbourhood Plan – Cllr Mendel informed the Council that the deadline for responses to the consultation has now passed. Approximately 280 responses have been received. An offer of help to assess the information has been received from Bentley Parish Council.

It will take approximately 2-3 weeks to input the responses.

It should be possible to tell from IP addresses if more than one entry has been submitted.

- b) To consider/agree any next steps as necessary – none.

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### **13. COMMUNITY EMERGENCY PLAN**

- a) To receive an update on any Community Emergency Plan – Cllr Clark informed the Council that Peter Clark had done work on a Community Emergency Plan. Cllr Mendel stated that she had a paper copy of this plan.
- b) To consider/agree proposals to create/update the CEP as necessary - Following discussion it was agreed to review the work that was previously done by Peter Clark and update where necessary. **ACTION** – Cllr Wood and Page to review the document and bring proposals to the next meeting.

### **14. ANY OTHER URGENT VILLAGE MATTERS**

- a) To consider any other urgent village matters – Cllr Clark informed the Council of significant concerns of residents along The Heath due to the night-time diversion from the A12 along the A137. Cllr Clark read a letter from a local resident to the Highways department outlining these concerns.
- b) To consider/agree next steps as necessary – Following discussion it was agreed that the Clerk should send an email to Highways England highlighting these concerns and requesting the installation of an ANPR device or Average Speed Camera to mitigate the issue by reducing the speed of vehicles using this route. **ACTION** – Clerk to email Highways England.

**At 8.45pm Cllr Wills left the meeting**

### **15. MEETING DATES**

- a) To set a date for the Annual Parish Meeting - The Clerk presented the available dates at the village Hall and the Annual Parish meeting was agreed for Thursday 26 May 2022

### **19. DATE OF ANNUAL PARISH COUNCIL MEETING**

Monday 09 May 2022, 7.30pm at Tattingstone Village Hall

**Meeting closed at 8.51pm**

SIGNED.....DATED.....

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## ACTIONS

<b>MINUTE NO.</b>	<b>ACTION</b>	<b>WHO</b>
09 (Mar 2022)	Arrange for football nets to be given to local resident for use at village playing field	Chair
06	Review posts left from Noticeboard at Wheatsheaf	Chair
06	Send s.106 information to playing fields committee and Jane Gould	Clerk
09	Send a response to local resident's concerns	Clerk
09	Send CIL information to the VH Committee re: roof	Clerk
13	Review CEP created by Peter Clark and update where necessary	DW & SP
14	Email Highways England re: concerns about diversion along the A137	Clerk

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## Appendix A – Finance Report

<b>ACCOUNTS TO BE AGREED FOR PAYMENT</b>	<b>Chq no.</b>	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>	<b>Powers Used</b>
Jane Connell-Smith (Backdated pay increase to 01 April 2021)	101395	£46.23		£46.23	LGA 1972
S. Keys (March 2022 salary - £346.63 March 2022 expenses - £24.84)	101396	£371.47		£371.47	LGA 1972
HMRC (P30 Quarter 4)	101397	£165.20		£165.20	LGA 1972
Glasdon (Litter bin for Church Road)	101398	£108.35	£21.69	£130.14	Litter Act 1983, ss.5,6
Suffolk County Council (Street lighting 2021-22)	101399	£191.60	£38.32	£229.92	Parish councils Act 1957, s.3; Highways Act 1980, s.301
Places4People Ltd (Neighbourhood plan support)	101400	£2840.00	£568.00	£3408.00	Localism Act 2011, Sch. 9; Town & Country Planning Act 1990, s. 61F(1),
Tattingstone Village Hall (Hall hire for steering group meeting 24.02.22)	101401	£16.00		£16.00	General Power of Competence
Tattingstone Village Hall (Hall hire for PC Meetings June 2021 – March 2022)	101401	£144.00		£144.00	LGA 1972
Andrea Mendel (Boxes for NP consultation)	101402	£23.97		£23.97	Localism Act 2011, Sch. 9; Town & Country Planning Act 1990, s. 61F(1),
SALC (2022-23 Membership)	101403	£266.42		£266.42	LGA 1972

<b>RECEIPTS RECEIVED SINCE THE LAST MEETING</b>	<b>TOTAL</b>
Bank Interest	£TBC

## Appendix B - Glossary of Common Abbreviations used

<b>Aif</b>	<b>All in favour</b>
<b>AGAR</b>	<b>Annual Governance and Accountability Return</b>
<b>APM</b>	<b>Annual Parish Meeting</b>
<b>ASB</b>	<b>Anti-social Behaviour</b>
<b>BACS</b>	<b>Bankers Automated Clearing Services</b>
<b>BDC</b>	<b>Babergh District Council</b>
<b>BMSDC</b>	<b>Babergh &amp; Mid Suffolk District Council</b>
<b>CAS</b>	<b>Community Action Suffolk</b>
<b>Chq</b>	<b>Cheque</b>
<b>Cllr</b>	<b>Councillor</b>
<b>Cttee</b>	<b>Committee</b>
<b>DC</b>	<b>District Council</b>
<b>DCLG</b>	<b>Department of Communities and Local Government</b>
<b>FOI</b>	<b>Freedom of Information</b>
<b>FR</b>	<b>Financial Regulations</b>
<b>GPoC</b>	<b>General Power of Competence</b>
<b>HMRC</b>	<b>Her Majesty's Revenue and Customs</b>
<b>LAIS (from SALC)</b>	<b>Local Association's Information Services</b>
<b>LPA</b>	<b>Local Planning Authority</b>
<b>NHS</b>	<b>National Health Service</b>
<b>NDP</b>	<b>Neighbourhood Development Plan</b>
<b>NP</b>	<b>Neighbourhood Plan</b>
<b>PC</b>	<b>Parish Council</b>
<b>PCSO</b>	<b>Police Community Support Officer</b>
<b>Rec</b>	<b>Recreation</b>
<b>RFO</b>	<b>Responsible Finance Officer</b>
<b>SALC</b>	<b>Suffolk Association of Local Councils</b>
<b>SCC</b>	<b>Suffolk County Council</b>
<b>SID</b>	<b>Speed Indicator Device</b>
<b>SLA</b>	<b>Service Level Agreement</b>
<b>SNT</b>	<b>Safer Neighbourhood Team</b>

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SO	Standing Order
TPC	Tattinstone Parish Council
TPF	Tattinstone Playing Field
TVH	Tattinstone Village Hall
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations

## APPENDIX C



### Report for April 2022 to the Parish Councils of Peninsula

#### COVID-19

Latest SCC information is available here: <https://www.suffolk.gov.uk/coronavirus-covid-19/>

Latest Government advice is available here: [www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)

Vaccination Appointments can be booked here: [www.sneevaccine.org.uk](http://www.sneevaccine.org.uk)

#### International Women's Month, and Day 2022 – #BreaktheBias

In March, we celebrated International Women's Month 2022. This is a time to acknowledge and celebrate the amazing achievements of women and push further for equality around the world. This year's theme revolved around breaking the bias, focussing on a world free of bias, stereotypes and discrimination.

Our group was immensely supportive of this celebration. Suffolk GLI's Spokesperson for Women, Cllr Caroline Page, called for the flag for Women's History Month to be flown high next year at Endeavour House. Suffolk County Council agreed this was an important step forward.

Celebrate women's achievement. Raise awareness against bias. Take action for equality.

#### Cabinet 1<sup>st</sup> March

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The Cabinet met to vote on the disapproval of the current plans by Sunnica to build the country's largest solar farm in Suffolk and East Cambridgeshire. Suffolk County Council have asked the Government to reject the plans in its current form, arguing the application fails to properly mitigate the impacts of such a large project.

In addition, the Cabinet voted on approving the National Grid's project to scale up its energy infrastructure from Bramford to Twinstead, as part of the Government's Net-Zero plan to increase low-carbon energy in the UK. Our Group, while we approve of the increased capacity for low-carbon energy, argue that this rush into large projects is a result of decades of inaction from Government. This means it is now a lot harder to develop a coordinated plan with regards to energy supply, disruption, and sufficient mitigation.

Both were voted for by the Cabinet unanimously.

### **Full Council 24<sup>th</sup> March**

Full Council presented a rare opportunity of solidarity between Councillors, as our Group and the Conservatives shared a single motion in support of Ukraine. Our Group recommended a motion condemning the actions of the Russian government, as well as commitment to supporting and welcoming refugees as they become a part of our Suffolk communities. The Conservatives supported our idea and together we showed how politics can be put aside through difficult times.

### **Cabinet 29<sup>th</sup> March**

The Cabinet met to vote on a plan to establish 'Freeport East'. This is part of a national strategy to create freeports across the country, in an attempt to generate economic activity through tax incentives. Felixstowe Port, Harwich Port, and Stowmarket's 'Gateway 14' Business Park are set to become part of Freeport East. Our Group is very concerned about this project, as foreign direct investment is being prioritised over local businesses, many of which will now not be able to compete with the foreign businesses receiving tax relief.

This will effectively be an 'Onshore Tax Haven' that will benefit big business rather than local people.

The project poses many other issues, such as increase in corruption and money laundering, a lack of clear strategy towards net-zero, and a risk of high-skilled jobs being imported, excluding the Suffolk workforce.

The Cabinet also voted on the Enhanced Partnership between SCC and bus operators, in line with the new 'Bus Back Better' strategy, aimed at improving services across Suffolk. The improvement plan was voted for in October 2021, and this partnership outlines how the various stakeholders will interact with one another during the implementation of the improvement plan. Our Group have concerns on the Government's promise of funding, as no funding has yet been confirmed by the Department for Transport and it looks as if the promises to fund electric buses have already been removed.

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## Roadworks on A12 and diversions on A137

I attended a presentation by National Highways (who are responsible for the major routes).

They are planning roadworks to replace barriers and resurface A12 between Colchester and Dedham and one of the diversions planned is the A137 from Colchester to Wherstead which will have a major impact on my Division. They assure me these will be night-time roadworks only and will avoid weekends and bank holidays.

Southbound roadworks are planned 4-8 April; 8-15 July; 21 July to 25 Aug

Northbound roadworks are planned 11-14 April; 26 June to 8 July; 15-21 July; 25 Aug – 2 September

Both north and southbound: 19/4/22-26/4/22

I have emphasised the existing problems of congestion on A137 and unsuitability as a route for heavy traffic and also conveyed the complaints I have had about the recent very poor signage about roadworks at Junction 56 of A14 (Wherstead) and they have promised to improve communications and signage. They also promise that the diversions will not take place at the same time as the junction slipway closures at J56 of A14 as that will clearly lead to even more problems for drivers.

Please let me know if there are any more concerns about these works, or you can contact National Highways Customer Contact Centre:

### National Highways Contact Details:

Email: [info@nationalhighways.co.uk](mailto:info@nationalhighways.co.uk)

Telephone: 0300 123 5000

Website: <https://nationalhighways.co.uk/our-work/east/>

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**Website** - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

**Simon Harley**

**Suffolk County Councillor for Peninsula Division**



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### APPENDIX D

#### **News and information from Jane Gould, Babergh District Councillor, to the Parish Councils and residents in Orwell Ward April 2022**

##### **Ward news**

I'm pleased to be able to report that plans in Tattingstone to locate a community shop in the village church appear to be moving ahead. I have earmarked some of this year's District Council Locality fund to help the project.

It is also encouraging to hear about the community heating scheme that Belstead are looking into, Bildeston are also looking at a similar scheme for their village.

Work has started in Wherstead at the top of the ski slope slip road and we wait to enjoy the improvements to the double roundabouts when the work is completed.

I hope plans in your villages are progressing for your different celebrations of her Majesty the Queen's Platinum Jubilee.

##### **Full Council Meeting, March**

At the March full council meeting of Babergh District Council the matter of whether to change the governance model from the current cabinet system to a committee system was rejected by 8 votes to 18. I was unable to be there due to the fact that I had Covid but I would have voted with the 8.

##### **Covid vaccinations and boosters**

The roll-out of COVID-19 vaccinations for all children aged 5 – 11 years has just begun. Parents and guardians of children in this age group do not need to wait to be invited by the NHS, they should book an appointment using the online National Booking Service, by calling 119, or by going to one of the no-appointment walk-in clinics taking place across the Suffolk and North East Essex Integrated Care System area. In addition, everyone aged 75 years or above and those aged 12 years or above who are severely immunosuppressed can now go to a walk-in clinic in east and west Suffolk or north east Essex for their 2 nd COVID-19 booster dose, or make an appointment via the national NHS booking site. Please help spread the word within your networks.

##### **New fund for communities to deliver affordable homes**

A new £4 million Community Housing Fund (CHF) programme will help community groups build homes in their local area. The money is to cover a range of costs incurred in the process, including renting the town hall for a public meeting,

paying for searches, administration costs or legal advice, design work and planning applications. Once planning permission is granted, community groups can fund the build through the government's Affordable Homes Programme, a Housing Association or developer or via a bank loan. The 1,200 new affordable homes will be part of locally based organisations such as land trusts or housing co-operatives, meaning they stay under the control of the community.

### **Update on the £150 Council Tax Energy Rebate**

On 3 February 2022, the Government announced measures to help protect millions of households from rising energy costs in 2022/23. This includes a rebate, worth £150, for households in England in Council Tax bands A to D. This one-off rebate is non-repayable and is known as the 'Council Tax energy rebate'. Eligible households will receive a payment of £150, not an automatic reduction on their bill. There is one payment per household, regardless of the number of occupants or council taxpayers named on the bill. We anticipate being able to make the first £150 energy rebate payments to those residents who pay their council tax by Direct Debit from mid-April following the completion of pre-payment assurance checks. Once the initial round of payments has been made, we will be contacting residents who are not registered to pay by Direct Debit to confirm how they can claim their energy rebate.

### **Ukrainian Refugee update**

As you know, the Homes for Ukraine Scheme was launched on Monday 14 March to allow individuals, charities, community groups and businesses in the UK to bring Ukrainians to safety – including those with no family ties to the UK. Suffolk's Ukraine Task Group includes representatives from each of the districts and boroughs, three Clinical Commissioning Groups, Health Outreach, police, Suffolk Refugee Support, Anglia Care Trust and Community Action Suffolk. We want to do all we can to ensure that refugees' arrival into Suffolk goes as smoothly as possible. Collectively, we are already considering how best to meet the refugees' health and wellbeing needs, what assistance can be provided with school admissions, and how we can offer support to help with integration and ESOL (English for speakers of other languages), particularly if there are lots of people arriving in dispersed, rural locations. We can confirm that according to Government figures as of March 31, we have 20 matched sponsors and refugees in Babergh and 22 in Mid Suffolk. We are now proactively contacting the 42 sponsors to arrange property inspections, to ensure the homes are appropriate and safe, while DBS checks are being completed with the help of Community Action Suffolk.

Over coming weeks, we expect more sponsors and refugees to be matched by the Home Office and further property inspections required.

### **Letting residents know about community facilities**

Towns and parishes are being encouraged to sign up to a new initiative by Community Action Suffolk, capturing community buildings and village halls across Suffolk. The new website will showcase available facilities as well as putting hall committees in touch with each other to share ideas and support.

Please don't hesitate to contact me if you have any issues that you think I can help with and all the very best to you all.

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Parish Council

Jane Gould

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