



# **TATTINGSTONE**

## **Parish Council**

Tattingstone Parish Council  
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**The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Monday 07 July 2025 commencing at 7.30pm at Tattingstone Village Hall.**


**The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded but must notify the Clerk and Chair of their intention prior to the meeting, so everyone attending can be informed of the recording. If a member of the public does not wish to be recorded, no recording of their participation will take place.**

**The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.**

## **AGENDA**

01	OPENING INCLUDING STATEMENT	CHAIR
02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
03	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
04	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting held on 2 June 2025	CHAIR
05	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor - Simon Harley b) District Councillor – Daniel Potter Due to ill health, this report was not available	CHAIR
06	CLERK'S REPORT a) To review progress towards actions identified in the previous meeting b) To receive items of correspondence and agree actions necessary c) To receive an update from the Clerk on any other Council issues	CLERK
07	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	CHAIR
08	FINANCE a) To note and approve the balance of accounts as at 30 June 2025: Lloyds Account: £11,609.52 Lloyds Savings Account: £35,089.34 b) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting c) To consider any requests for financial support received from local people or groups – None received	RFO

	d) To receive the Bank Reconciliation for the period ending 30.06.25. e) To receive and adopt the Annual Internal Audit Report for the year ending 31st March 2025 as produced by the Council's appointed Internal Auditor f) To approve the amended CIL report for 2024/25 (further amendment as a result of Internal Audit)	
09	<b>STATUTORY MATTERS</b> a) To receive the updated Finance Regulations & Model Standing Orders ready for adaptation for Tattingstone Parish Council b) To review/update/approve the following policies; Data Protection and Information Management Policy, Complaints Policy, General Reserves Policy, Grant Awarding Policy, Health and Safety Policy, Online Banking Policy, Social Media Policy, Staff Appraisal Policy c) To review/update/approve the following statutory documents: Internal Control Policy & Risk Register	
10	<b>PLANNING MATTERS</b> a) To consider and agree response to the following planning matters relating to Tattingstone DC/25/02480 Walnut Tree Cottage Tattingstone Park Tattingstone Ipswich Suffolk IP9 2NF Application for Listed Building Consent - The replacement of windows with timber framed double glazed heritage flush casement units. PROPOSED BASE STATION UPGRADE AT NEW ROOKERY FARM, TATTINGSTONE, IPSWICH, SUFFOLK IP9 2LU See attached Paper b) To note the following decision notices received: None made	CHAIR
11	<b>VILLAGE MATTERS</b> a) To receive an update from the Playing Field Representative if appropriate	SP
12	<b>CONFIDENTIAL ITEM</b> To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed: Employment	
13	<b>DATES OF FORTHCOMING MEETINGS</b> – all taking place at Tattingstone Village Hall a) Parish Council meeting – Monday 01 September 2025, 7.30pm	CHAIR

Signed: 

**Rachel Belcher-Nairn** Clerk to the Council