



# **TATTINGSTONE**

## **Parish Council**

Tattingstone Parish Council  
Laburnham Cottage  
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**The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Tuesday 06 May 2025 commencing at 7.30pm at Tattingstone Village Hall.**


**The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded but must notify the Clerk and Chair of their intention prior to the meeting, so everyone attending can be informed of the recording. If a member of the public does not wish to be recorded, no recording of their participation will take place.**

**The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.**

## **AGENDA**

01	OPENING INCLUDING STATEMENT	CHAIR
02	Election of Chair inc. signing of the Declaration of Acceptance of Office for the position	CHAIR
03	Election of Vice-Chair inc. signing of the Declaration of Acceptance of Office for the position	CHAIR
04	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
05	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
06	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting held on 7 April 2025	CHAIR
05	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor - Simon Harley b) District Councillor – Daniel Potter	CHAIR
07	CLERK'S REPORT a) To review progress towards actions identified in the previous meeting b) To receive items of correspondence and agree actions necessary c) To receive an update from the Clerk on any other Council issues	CLERK
08	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	CHAIR
09	FINANCE a) To note and approve the balance of accounts as at 30 Apr 2025: Lloyds Account: £17,411.82 Lloyds Savings Account: £35,041.99 b) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting	RFO

	<ul style="list-style-type: none"> <li>c) To consider any requests for financial support received from local people or groups – Request from the Playing Field Committee for a grant of £1000 for urgent roof repairs (see PAPER 9d)</li> <li>d) To note the CIL report for April 2024 including nominal sums for potential CIL expenditure for the coming year</li> <li>e) To receive the Bank Reconciliation for the period ending 31.03.24</li> <li>f) To receive and approve the Asset Register for the year ending 31 March 2025</li> <li>g) To receive the list of payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2025-26</li> <li>h) Council to confirm, in accordance with FR 6.9 &amp; 6.10 its acceptance for the use of BACS (Bank transfer) for the settlement of its invoices/requests for payments, provided that such payments are authorised by two bank signatories, and the evidence of such authorisation is retained, and any payments are report to the Council has having been made.</li> </ul>	
10	<b>STATUTORY BUSINESS</b> <ul style="list-style-type: none"> <li>a) Council to note that, in accordance with s151 of the 1972 Act, the Parish Clerk is appointed as the Council's Responsible Finance Officer as part of her contract of employment</li> <li>b) Councillors to reconfirm appointments outside bodies and parish appointed positions</li> <li>c) To review and adopt the latest version of Standing Orders for Tattingstone Parish Council</li> </ul>	
11	<b>PLANNING MATTERS</b> <ul style="list-style-type: none"> <li>a) To consider and agree response to the following planning matters relating to Tattingstone None received</li> <li>b) To note the following decision notices received: DC/25/00886 Southfields, Park Lane, Tattingstone, Ipswich Suffolk IP9 2NE Householder Application - Erection of first floor extension, erection of single storey rear extension and addition of walls and roof covering. Planning permission was GRANTED DC/25/00690 Tattingstone Place, Park Lane, Tattingstone, Ipswich Suffolk IP9 2FP Application for Listed Building Consent - Replacement of existing flat roof, insertion of roof lantern and alterations to parapet coping. Listed building consent was GRANTED DC/25/00689 Tattingstone Place, Park Lane, Tattingstone, Ipswich Suffolk IP9 2FP Householder Application - Replacement of existing flat roof, insertion of roof lantern and alterations to parapet coping. Planning permission was GRANTED</li> </ul>	CHAIR
12	<b>VILLAGE MATTERS</b> <ul style="list-style-type: none"> <li>a) To receive an update from the Playing Field Representative if appropriate</li> <li>b) Neighbourhood Plan – to approve the proposed modifications to the Neighbourhood Plan</li> </ul>	SP AM
13	<b>DATES OF FORTHCOMING MEETINGS – all taking place at Tattingstone Village Hall</b> <ul style="list-style-type: none"> <li>a) Annual Parish Meeting Thursday 29 May 2025, 7pm</li> <li>b) Parish Council meeting – Monday 02 June 2025, 7.30pm</li> </ul>	CHAIR

Signed: 

**Rachel Belcher-Nairn** Clerk to the Council