



The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Tuesday 05 May 2026 commencing at 7.30pm at Tattingstone Village Hall.


The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded but must notify the Clerk and Chair of their intention prior to the meeting, so everyone attending can be informed of the recording. If a member of the public does not wish to be recorded, no recording of their participation will take place.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

AGENDA

01	OPENING INCLUDING STATEMENT	CHAIR
02	Election of Chair inc. signing of the Declaration of Acceptance of Office for the position	CHAIR
03	Election of Vice-Chair inc. signing of the Declaration of Acceptance of Office for the position	CHAIR
04	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
05	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
06	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting held on 7 April 2025	CHAIR
07	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor - Simon Harley b) District Councillor – Daniel Potter	CHAIR
08	CLERK’S REPORT a) To review progress towards actions identified in the previous meeting b) To receive items of correspondence and agree actions necessary c) To receive an update from the Clerk on any other Council issues	CLERK
09	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	CHAIR
10	FINANCE a) To note and approve the balance of accounts as at 29 Apr 2026: Lloyds Account: £10,948.85 Lloyds Savings Account: £40277.72 b) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting	RFO

	<p>c) To consider any requests for financial support received from local people or groups – Request from the Playing Field Committee for a grant of £750 for hedge/tree works</p> <p>d) To receive the Bank Reconciliation for the period ending 31.03.26</p> <p>e) To receive and approve the Asset Register for the year ending 31 March 2026</p> <p>f) To receive the list of payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2026-27</p> <p>g) Council to confirm, in accordance with FR 6.9 & 6.10 its acceptance for the use of BACS (Bank transfer) for the settlement of its invoices/requests for payments, provided that such payments are authorised by two bank signatories, and the evidence of such authorisation is retained, and any payments are report to the Council has having been made.</p>	
11	<p>STATUTORY BUSINESS</p> <p>a) Council to note that, in accordance with s151 of the 1972 Act, the Parish Clerk is appointed as the Council’s Responsible Finance Officer as part of her contract of employment</p> <p>b) Councillors to reconfirm appointments to outside bodies and parish appointed positions</p> <p>c) To review and re-adopt the Standing Orders for Tattingstone Parish Council</p>	CHAIR
12	<p>PLANNING MATTERS</p> <p>a) To consider and agree response to the following planning matters relating to Tattingstone: DC/26/01608 5 Cragpit Cottages, Main Road, Tattingstone, IP9 2NX Application for Listed Building Consent. Replacement of 2no wooden windows with new softwood windows of exactly the same dimensions and with glass and putty finish.</p> <p>b) To note the following decision notices received: DC/26/00943 Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF Discharge of Conditions Application for DC/25/04765 - 3 (Eaves and Verges) , 4 (Rainwater Goods), 5 (Materials) and 6 (Fenestration) APPROVED</p>	CHAIR
13	<p>GOVERNANCE</p> <p>a) To review and adopt/reject the Meeting Attendance and Absence Policy</p>	
14	<p>VILLAGE MATTERS</p> <p>a) To receive an update from the Playing Field Representative if appropriate</p> <p>b) Neighbourhood Plan – to receive an update if appropriate</p>	SP AM
15	<p>DATES OF FORTHCOMING MEETINGS – all taking place at Tattingstone Village Hall</p> <p>a) Annual Parish Meeting Thursday 29 May 2025, 7pm</p> <p>b) Parish Council meeting – Monday 02 June 2025, 7.30pm</p>	CHAIR

Signed: 

Rachel Belcher-Nairn Clerk to the Council