



**MINUTES of the PARISH COUNCIL MEETING** held on Monday 02 February 2026 commencing at 7.30pm held at Tattingstone Village Hall.

**LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B**

**PRESENT:** Cllr R Abbott, Cllr B Plumbly, D Clarke, S Gipps, Cllr J Lee, Cllr A Mendel (Chair), Cllr S Page and Cllr B Stennett and Cllr Simon Harley (until 20.09).

**01 OPENING**

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting, providing permission has been sought from the Clerk and/or Chair. Cllr Stennett recorded the meeting, which he agreed to share with the Clerk.

**02. APOLOGIES FOR ABSENCE**

To note and approve apologies received – Cllrs noted and approved apologies received from Cllr G Mark and District Councillor Potter.

**03. DECLARATIONS OF INTEREST**

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllr Abbott declared an interest under Item 6c, discussion of hedge cutting. Cllr Abbott will participate in the discussion but will not vote on the matter.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – None.

**04. MINUTES**

To consider and approve the minutes of the previous Parish Council meeting held on 5<sup>th</sup> January 2026 –

**Cllr Gipps proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Page - aif.** The Chair signed a copy of the agreed minutes.

**05. REPORTS FOR INFORMATION**

- (a) A written report had been circulated from Cllr. Harley and a copy of this report is available with the meeting papers.
- (b) A written report had been circulated from Cllr. Potter and a copy of this report is available with the meeting papers.

**06. CLERK'S REPORT**

- (a) Actions were noted.



# TATTINGSTONE

Parish Council

- (b) To note correspondence received.
- 1) BMSDC Briefing  
For Information Only
  - 2) SALC LGR Update  
FIO
  - 3) SALC email re. Buckingham Palace Garden Party  
No nomination to be made
  - 4) Email chain re. condition of A137 (part of ongoing correspondence with Cllr Harley)  
Clerk to contact Highways in support of resident
  - 5) Anglian Water Response  
Clerk to respond to AW confirming previously raised issues
- (c) - A gardening company contacted the PC offering verge and hedge cutting. Councillors agreed to seek a 3<sup>rd</sup> quote for cutting hedges on Lemons Hill.
- Hedge & verge cutting on Church Road was also discussed and it was noted that these have already been voluntarily cut by Cllr Abbott. **It was agreed in principle that Cllr Abbott will continue to do this pending a quote to be received in July – aif**
- As part of hedge cutting discussion, it was noted that the broken 30mph sign is on Highways land (within 1m of road edge) and has been reported for removal. The Give Way sign at the A137 junction is also now broken and is to be reported.
- The dog waste bin on School Road is to be fixed as part of the village sign work.

## 07. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted –
- None
- (b) To receive comments or questions relating to Tattingstone in particular –
- A resident reported on the poor state of the playing field following recent rainfall. Cllr Stennett responded that football games have been suspended for two weeks to allow the pitch to recover. The resident is concerned football games are too frequent but was informed the Playing Field Committee closely monitor field conditions and was advised to attend their next meeting.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

## 08. FINANCE REPORT

- (a) To note the balance of accounts as at 28 January 2026.  
The balances were as follows:
- Lloyds Account: £5,873.12
  - Lloyds Savings Account: £40,227
- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.  
**Cllr Page proposed and Cllr Lee seconded that the payments detailed**



**should be ratified and agreed – aif**

- (c) To consider any requests for financial support received from local people or groups –
  - It was agreed not to donate to the East of England Air Ambulance but Cllr Stennett advised they would be offered a stall at the fete free of charge.
- (d) Councillors noted a VAT return has been filed for the period 01.10.2025-31.12.2025 at £150.31, which was received on the 14th January 2026.
- (e) The accounting spot check is to be undertaken by Cllr Page for March's meeting.

**09. PLANNING MATTERS**

- (a) To consider and agree a response to the following planning matters related to Tattingstone:

None

- (b) To note the following decision notices received:

**DC/25/05487**

Southfields, Park Lane, Tattingstone, Ipswich, IP9 2NE

Application for Works to Trees Subject to Tree Preservation Order BT19/A1 - T001 - Yew Tree This tree is of poor form with deadwood and some dieback. It leans towards the property- Fell. T002 - Yew Tree Lift the crown to approximately 2m height. G001 - Group of small Laurels, understory beneath larger trees. Cut to stump level.

Consent has been **GRANTED**

**DC/25/04764**

Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF

Householder Application - Raising the roof on existing extension, replacing with flat parapet roof and glazed lantern with minor internal alterations

Planning permission has been **GRANTED**

**DC/25/04765**

Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF

Application for listed Building Consent - Raising the roof on existing extension, replacing with flat parapet roof and glazed lantern with minor internal alterations.

Listed building consent has been **GRANTED**

- (c) Planning Inquiry APP/D3505/W/25/3370515 was attended by Cllrs Lee and Mendel and remains ongoing.

**10. NEIGHBOURHOOD PLAN**

- (a) Councillors noted receipt of the guidance from Suffolk County Council for designating green spaces in Neighbourhood Plans.
- (b) Councillors noted receipt of the Independent Examiner's report, which has been published on Babergh District Council's and Tattingstone Parish Council's websites.
- (c) Councillors accepted the independent Examiner's recommendations as per the report - **aif**



- (d) Councillors noted the Regulation 18 Statement from Babergh District Council, which has been published on Babergh District Council’s and Tattingstone Parish Council’s websites.

**11. GOVERNANCE**

- (a) The Grant and Donation Policy was adopted.
- (b) The Co-Option Policy was adopted.

**12. INTERNAL AUDIT**

- (a) It was noted that SALC have confirmed availability for their Internal Audit service for 2026.
- (b) It was agreed that SALC would be appointed as Internal Auditor for the financial year 2026-26, with the appointment to be reviewed next year.

**13. VILLAGE MATTERS**

- (a) To receive an update from the Playing Field Representative  
Cllr Page provided an update from the Playing Field Committee meeting held on the 23<sup>rd</sup> January 2026. Maintenance of hedges, light and the pavilion has been carried out and planning for the fete is well underway. Parking for football matches has been addressed, with marshals advising attendees where not to park.

An update was also provided on the village hall EV chargers, which are awaiting a SIM card delivery. They are slow chargers and will be priced at 55p/kWh.

- (b) Councillors received an update from the Neighbourhood Plan Representative in item 10.
- (c) Councillor Gipps reported that a resident had expressed concerns about Jimmy’s Farm, which has expanded to a wildlife destination with no local consultation. This is to be added to March’s agenda for discussion.

Councillor Mendel noted that a letter for the Parish Council had been taped to the village hall door, which will be added to Correspondence for the next meeting.

**14. DATES OF FORTHCOMING MEETINGS**

- (a) Parish Council meeting – Monday 02 March 2026, 7.30pm

**The meeting closed at 8.46 pm.**

SIGNED.....DATED..... TATTINGSTONE Parish Council



**ACTIONS**

<b>MONTH</b>	<b>MINUTE NO.</b>	<b>ACTION</b>	<b>WHO</b>
Feb	1	Share meeting recording	BS
Feb	6b4	Contact Highways in support of resident	RBN
Feb	6b5	Respond to Anglian Water	RBN
Feb	6c	Obtain quote for hedge cutting	RBN
Feb	6c	Report Give Way sign	RBN
Feb	6c	Repair dog waste bin	BP
Feb	8c	Respond to EAAA	RBN
Feb	8d	Bring payments & bank statements for Cllr Page to check	RBN
Feb	10c	Implement recommended NP changes	AM
Feb	11a	Adopt & implement Grants and Donations Policy	RBN
Feb	11b	Adopt & implement Co-Option Policy	RBN
Feb	12b	Confirm SALC as Internal Auditor	RBN
Feb	13c	Add Jimmy's Farm to March agenda	RBN
Feb	13c	Add letter to March Correspondence	RBN



**APPENDIX A – List of common abbreviations used.**

<b>Aif</b>	<b>All in favour</b>
<b>AGAR</b>	<b>Annual Governance and Accountability Return</b>
<b>APM</b>	<b>Annual Parish Meeting</b>
<b>APCM</b>	<b>Annual Parish Council Meeting</b>
<b>ASB</b>	<b>Anti-social Behaviour</b>
<b>BACS</b>	<b>Bankers Automated Clearing Services</b>
<b>BDC</b>	<b>Babergh District Council</b>
<b>BLC</b>	<b>Brantham Leisure Centre</b>
<b>BMCIC</b>	<b>Brantham Management Community Interest Company</b>
<b>BOS</b>	<b>Brantham Open Spaces Group</b>
<b>BMSDC</b>	<b>Babergh &amp; Mid Suffolk District Council</b>
<b>BPC</b>	<b>Brantham Parish Council</b>
<b>CEP</b>	<b>Community Emergency Plan</b>
<b>CAS</b>	<b>Community Action Suffolk</b>
<b>Chq</b>	<b>Cheque</b>
<b>Cllr</b>	<b>Councillor</b>
<b>Cttee</b>	<b>Committee</b>
<b>DCLG</b>	<b>Department of Communities and Local Government</b>
<b>FC</b>	<b>Finance Committee</b>
<b>FOI</b>	<b>Freedom of Information</b>
<b>FR</b>	<b>Financial Regulations</b>
<b>GPoC</b>	<b>General Power of Competence</b>
<b>HMRC</b>	<b>Her Majesty's Revenue and Customs</b>
<b>LPA</b>	<b>Local Planning Authority</b>
<b>LPF</b>	<b>Lower Playing Field</b>
<b>LSC</b>	<b>Legal Sub Committee</b>
<b>NHS</b>	<b>National Health Service</b>
<b>NDP</b>	<b>Neighbourhood Development Plan</b>
<b>NP</b>	<b>Neighbourhood Plan</b>
<b>PC</b>	<b>Parish Council</b>
<b>PCSO</b>	<b>Police Community Support Officer</b>
<b>RFO</b>	<b>Responsible Finance Officer</b>
<b>RFSC</b>	<b>Recreation, Footpaths and Services Committee</b>
<b>SALC</b>	<b>Suffolk Association of Local Councils</b>
<b>SCC</b>	<b>Suffolk County Council</b>
<b>SID</b>	<b>Speed Indicator Device</b>
<b>SLA</b>	<b>Service Level Agreement</b>
<b>SNT</b>	<b>Safer Neighbourhood Team</b>
<b>SO</b>	<b>Standing Order</b>
<b>TPO</b>	<b>Tree Preservation Order</b>
<b>VAS</b>	<b>Vehicle Activated Sign</b>
<b>VCSE</b>	<b>Voluntary, Community and Social Enterprise Organisations</b>
<b>HMC</b>	<b>Village Hall Management Committee</b>