



# TATTINGSTONE

## Parish Council

**MINUTES of the PARISH COUNCIL MEETING** held on Monday 05 January 2026 commencing at 7.30pm held at Tattingstone Village Hall.

### LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

**PRESENT:** Cllr D Clarke, S Gipps, Cllr J Lee, Cllr G Mark, Cllr A Mendel (Chair), and Cllr S Page.

## 01 OPENING

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting, providing permission has been sought from the Clerk and/or Chair.

## 02. APOLOGIES FOR ABSENCE

To note and approve apologies received – Cllrs noted and approved apologies received from Cllrs R Abbott, B Plumly, B Stennett, County Councillor Harley and District Councillor Potter.

## 03. DECLARATIONS OF INTEREST

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – None.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – None.

## 04. MINUTES

To consider and approve the minutes of the previous Parish Council meeting held on 1<sup>st</sup> December 2025 –

**Cllr Page proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Mark - aif.** The Chair signed a copy of the agreed minutes.

## 05. REPORTS FOR INFORMATION

- (a) A written report had been circulated from Cllr. Harley and a copy of this report is available with the meeting papers.
- (b) A written report had been circulated from Cllr. Potter and a copy of this report is available with the meeting papers.

## 06. CLERK'S REPORT

- (a) Actions were noted.
- (b) To note correspondence received.
  - 1) BMSDC Briefing  
For Information Only
  - 2) NSIP Update (spreadsheet available on request)  
FIO



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- 3) BMSDC Update on Mayoral Elections  
FIO
- 4) Request for Donation from Communities Together  
Councillors
- 5) BMSDC reminder for Call for Sites  
FIO
- 6) SALC Communication  
FIO
- 7) National Highways information re. A12 (in social media)  
FIO

(c) - Village sign – the sign is now in place.  
- Infographic sign has also now been installed.  
- The type of bench already in the village is out of stock until the spring.

## 07. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted –  
- None
- (b) To receive comments or questions relating to Tattingstone in particular –  
- A new resident introduced themselves and was welcomed to the village.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

## 08. FINANCE REPORT

- (a) To note the balance of accounts as at 26<sup>th</sup> November 2025.  
The balances were as follows:
  - Lloyds Account: £6,718.93
  - Lloyds Savings Account: £40,206.51
- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.  
**Clr Mark proposed and Clr Gipps seconded that the payments detailed should be ratified and agreed – aif**
- (c) To consider any requests for financial support received from local people or groups –  
- None
- (d) Councillors approved the financial reports for Q3 2025-26:
  - i. Bank Reconciliation
  - ii. Budget to Actual Report
  - iii. Reserves



## **09. PLANNING MATTERS**

(a) To consider and agree a response to the following planning matters related to Tattingstone:  
DC/25/05487  
Southfields, Park Lane, Tattingstone, Ipswich Suffolk IP9 2NE  
Application for works to trees subject to a Tree Preservation order BT19/A1 - T001 - Yew Tree This tree is of poor form with deadwood and some dieback. It leans towards the property- Fell. T002 - Yew Tree Lift the crown to approximately 2m height. G001 - Group of small Laurels, understory beneath larger trees. Cut to stump level.  
Councillors agreed to SUPPORT the application

(b) To note the following decision notices received:  
DC/25/04611 Oakdene,  
The Heath, Tattingstone, Ipswich Suffolk IP9 2LX  
Householder Application - Erection of a single storey rear extension and alterations to existing fenestration. Addition of oak framed open porch.  
Permission has been GRANTED

## **10. GOVERNANCE**

(a) Councillors resolved to review the new Grants Policy again in February, after amendments had been made to reflect donations as well as grants.

(b) Councillors resolved to adopt the new Small Grants Application Form.

(c) Councillors resolved to review the new Co-Option Policy again in February, after amendments had been made to better reflect the voting process for Co-Option.

(d) Councillors resolved to adopt the new Councillor Welcome Pack.

## **11. VILLAGE MATTERS**

(a) To receive an update from the Playing Field Representative  
Cllr Page noted that there was no meeting to update from but provided a brief update on the EV chargers, which have been put in place but are awaiting software installation.

(b) Councillors received an update from the Neighbourhood Plan Representative that the Neighbourhood Plan is still with the independent examiner and the report is expected soon.

(c) Councillor Page reported that there is a broken metal pole in the verge opposite Fisher's Cottage, which the Clerk will report on the Highways portal for removal. It is believed to be from an old 30mph sign.



**12. 2026/27 MEETING DATES**

(a) The Parish Council meeting dates for 2026/27, including the annual Parish Council meeting, were set as follows:

Tuesday 7th April 2026 (in lieu of Easter Monday)  
Tuesday 5th May 2026 (in lieu of Early May Bank Holiday and also Annual Parish Council Meeting)  
Monday 1st June 2026  
Monday 6th July 2026  
Monday 7th September 2026  
Monday 5th October 2026  
Monday 2nd November 2026  
Monday 7th December 2026  
Monday 4th January 2027  
Monday 1st February 2027  
Monday 1st March 2027

(b) The date of the Annual Parish Meeting was set as:

Thursday 28th May 2026, 7.30pm

**13. DATES OF FORTHCOMING MEETINGS**

(a) Parish Council meeting – Monday 02 February 2026, 7.30pm

**The meeting closed at 8.09 pm.**

SIGNED.....DATED..... TATTINGSTONE Parish Council



**ACTIONS**

<b>MONTH</b>	<b>MINUTE NO.</b>	<b>ACTION</b>	<b>WHO</b>
Jan	9a	Note PC support for DC/25/05487	RBN
Jan	10a	Amend Grant Policy and bring to Feb meeting	RBN
Jan	10a	Adopt & implement Small Grants Application Form	RBN
Jan	10a	Amend Co-Option Policy and bring to Feb meeting	RBN
Jan	10a	Adopt & implement Councillor Welcome Pack	RBN
Jan	11c	Log broken pole on SCC portal	RBN
Jan	12a/b	Publish meeting dates (online and in village)	RBN



**APPENDIX A – List of common abbreviations used.**

<b>Aif</b>	<b>All in favour</b>
<b>AGAR</b>	<b>Annual Governance and Accountability Return</b>
<b>APM</b>	<b>Annual Parish Meeting</b>
<b>APCM</b>	<b>Annual Parish Council Meeting</b>
<b>ASB</b>	<b>Anti-social Behaviour</b>
<b>BACS</b>	<b>Bankers Automated Clearing Services</b>
<b>BDC</b>	<b>Babergh District Council</b>
<b>BLC</b>	<b>Brantham Leisure Centre</b>
<b>BMIC</b>	<b>Brantham Management Community Interest Company</b>
<b>BOS</b>	<b>Brantham Open Spaces Group</b>
<b>BMSDC</b>	<b>Babergh &amp; Mid Suffolk District Council</b>
<b>BPC</b>	<b>Brantham Parish Council</b>
<b>CEP</b>	<b>Community Emergency Plan</b>
<b>CAS</b>	<b>Community Action Suffolk</b>
<b>Chq</b>	<b>Cheque</b>
<b>Clr</b>	<b>Councillor</b>
<b>Cttee</b>	<b>Committee</b>
<b>DCLG</b>	<b>Department of Communities and Local Government</b>
<b>FC</b>	<b>Finance Committee</b>
<b>FOI</b>	<b>Freedom of Information</b>
<b>FR</b>	<b>Financial Regulations</b>
<b>GPoC</b>	<b>General Power of Competence</b>
<b>HMRC</b>	<b>Her Majesty's Revenue and Customs</b>
<b>LPA</b>	<b>Local Planning Authority</b>
<b>LPF</b>	<b>Lower Playing Field</b>
<b>LSC</b>	<b>Legal Sub Committee</b>
<b>NHS</b>	<b>National Health Service</b>
<b>NDP</b>	<b>Neighbourhood Development Plan</b>
<b>NP</b>	<b>Neighbourhood Plan</b>
<b>PC</b>	<b>Parish Council</b>
<b>PCSO</b>	<b>Police Community Support Officer</b>
<b>RFO</b>	<b>Responsible Finance Officer</b>
<b>RFSC</b>	<b>Recreation, Footpaths and Services Committee</b>
<b>SALC</b>	<b>Suffolk Association of Local Councils</b>
<b>SCC</b>	<b>Suffolk County Council</b>
<b>SID</b>	<b>Speed Indicator Device</b>
<b>SLA</b>	<b>Service Level Agreement</b>
<b>SNT</b>	<b>Safer Neighbourhood Team</b>
<b>SO</b>	<b>Standing Order</b>
<b>TPO</b>	<b>Tree Preservation Order</b>
<b>VAS</b>	<b>Vehicle Activated Sign</b>
<b>VCSE</b>	<b>Voluntary, Community and Social Enterprise Organisations</b>
<b>HMC</b>	<b>Village Hall Management Committee</b>