



MINUTES of the PARISH COUNCIL MEETING held on Monday 05 January 2026 commencing at 7.30pm held at Tattingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllr D Clarke, S Gipps, Cllr J Lee, Cllr G Mark, Cllr A Mendel (Chair), and Cllr S Page.

01 OPENING

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting, providing permission has been sought from the Clerk and/or Chair.

02. APOLOGIES FOR ABSENCE

To note and approve apologies received – Cllrs noted and approved apologies received from Cllrs R Abbott, B Plumbly, B Stennett, County Councillor Harley and District Councillor Potter.

03. DECLARATIONS OF INTEREST

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – None.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – None.

04. MINUTES

To consider and approve the minutes of the previous Parish Council meeting held on 1st December 2025 –

Cllr Page proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Mark - aif. The Chair signed a copy of the agreed minutes.

05. REPORTS FOR INFORMATION

- (a) A written report had been circulated from Cllr. Harley and a copy of this report is available with the meeting papers.
- (b) A written report had been circulated from Cllr. Potter and a copy of this report is available with the meeting papers.

06. CLERK'S REPORT

- (a) Actions were noted.
- (b) To note correspondence received.
 - 1) BMSDC Briefing
For Information Only
 - 2) NSIP Update (spreadsheet available on request)
FIO



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- 3) BMSDC Update on Mayoral Elections
FIO
- 4) Request for Donation from Communities Together
Councillors
- 5) BMSDC reminder for Call for Sites
FIO
- 6) SALC Communication
FIO
- 7) National Highways information re. A12 (in social media)
FIO

- (c) - Village sign – the sign is now in place.
- Infographic sign has also now been installed.
- The type of bench already in the village is out of stock until the spring.

07. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted –
- None
- (b) To receive comments or questions relating to Tattingstone in particular –
- A new resident introduced themselves and was welcomed to the village.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

08. FINANCE REPORT

- (a) To note the balance of accounts as at 26th November 2025.
The balances were as follows:
- Lloyds Account: £6,718.93
 - Lloyds Savings Account: £40,206.51
- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.
Cllr Mark proposed and Cllr Gipps seconded that the payments detailed should be ratified and agreed – aif
- (c) To consider any requests for financial support received from local people or groups –
- None
- (d) Councillors approved the financial reports for Q3 2025-26:
- i. Bank Reconciliation
 - ii. Budget to Actual Report
 - iii. Reserves



09. PLANNING MATTERS

- (a) To consider and agree a response to the following planning matters related to Tattingstone:
DC/25/05487
Southfields, Park Lane, Tattingstone, Ipswich Suffolk IP9 2NE
Application for works to trees subject to a Tree Preservation order BT19/A1 - T001 - Yew Tree This tree is of poor form with deadwood and some dieback. It leans towards the property- Fell. T002 - Yew Tree Lift the crown to approximately 2m height. G001 - Group of small Laurels, understory beneath larger trees. Cut to stump level.
Councillors agreed to SUPPORT the application
- (b) To note the following decision notices received:
DC/25/04611 Oakdene,
The Heath, Tattingstone, Ipswich Suffolk IP9 2LX
Householder Application - Erection of a single storey rear extension and alterations to existing fenestration. Addition of oak framed open porch.
Permission has been GRANTED

10. GOVERNANCE

- (a) Councillors resolved to review the new Grants Policy again in February, after amendments had been made to reflect donations as well as grants.
- (b) Councillors resolved to adopt the new Small Grants Application Form.
- (c) Councillors resolved to review the new Co-Option Policy again in February, after amendments had been made to better reflect the voting process for Co-Option.
- (d) Councillors resolved to adopt the new Councillor Welcome Pack.

11. VILLAGE MATTERS

- (a) To receive an update from the Playing Field Representative
Cllr Page noted that there was no meeting to update from but provided a brief update on the EV chargers, which have been put in place but are awaiting software installation.
- (b) Councillors received an update from the Neighbourhood Plan Representative that the Neighbourhood Plan is still with the independent examiner and the report is expected soon.
- (c) Councillor Page reported that there is a broken metal pole in the verge opposite Fisher's Cottage, which the Clerk will report on the Highways portal for removal. It is believed to be from an old 30mph sign.



12. 2026/27 MEETING DATES

- (a) The Parish Council meeting dates for 2026/27, including the annual Parish Council meeting, were set as follows:
Tuesday 7th April 2026 (in lieu of Easter Monday)
Tuesday 5th May 2026 (in lieu of Early May Bank Holiday and also Annual Parish Council Meeting)
Monday 1st June 2026
Monday 6th July 2026
Monday 7th September 2026
Monday 5th October 2026
Monday 2nd November 2026
Monday 7th December 2026
Monday 4th January 2027
Monday 1st February 2027
Monday 1st March 2027
- (b) The date of the Annual Parish Meeting was set as:
Thursday 28th May 2026, 7.30pm

13. DATES OF FORTHCOMING MEETINGS

- (a) Parish Council meeting – Monday 02 February 2026, 7.30pm

The meeting closed at 8.09 pm.

SIGNED.....DATED..... TATTINGSTONE Parish Council



ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
Jan	9a	Note PC support for DC/25/05487	RBN
Jan	10a	Amend Grant Policy and bring to Feb meeting	RBN
Jan	10a	Adopt & implement Small Grants Application Form	RBN
Jan	10a	Amend Co-Option Policy and bring to Feb meeting	RBN
Jan	10a	Adopt & implement Councillor Welcome Pack	RBN
Jan	11c	Log broken pole on SCC portal	RBN
Jan	12a/b	Publish meeting dates (online and in village)	RBN



APPENDIX A – List of common abbreviations used.

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
APCM	Annual Parish Council Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BLC	Brantham Leisure Centre
BMCIC	Brantham Management Community Interest Company
BOS	Brantham Open Spaces Group
BMSDC	Babergh & Mid Suffolk District Council
BPC	Brantham Parish Council
CEP	Community Emergency Plan
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DCLG	Department of Communities and Local Government
FC	Finance Committee
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LPA	Local Planning Authority
LPF	Lower Playing Field
LSC	Legal Sub Committee
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
RFO	Responsible Finance Officer
RFSC	Recreation, Footpaths and Services Committee
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations
HMC	Village Hall Management Committee