



MINUTES of the PARISH COUNCIL MEETING held on Monday 04 November 2024 commencing at 7.30pm held at Tattingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllrs R Abbott, D Clarke, G Mark, A Mendel (Chair), S Page and B Plumbly

Also in attendance: J. Hazlewood (Minutes), County Councillor S Harley, 7 members of the public.

01 OPENING

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is on the Council's [website](#).

02 MINUTE TAKER: Councillors **noted** that Jo Hazlewood was present to take the minutes of the meeting in the absence of a permanent clerk.

03 APOLOGIES FOR ABSENCE

To note and approve apologies received – apologies were received from Cllrs Stennett, Hawes, Lee
All Councillors agreed to accept these apologies. Apologies were also received from District Cllr Daniel Potter due to another commitment

04 DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – no declarations were received

To receive notifications of gifts of hospitality exceeding £50 – none submitted.

To note the determination of requests for dispensations for items on the agenda under discussion – none requested.

05. MINUTES

To consider and approve the minutes of the previous Parish Council meeting held on 02 September 2024 –
Cllr Page proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Mark - Aif. The Chair signed the minutes as approved.

06. REPORTS FOR INFORMATION

(a) A written report had been submitted from Cllr. Harley. Cllr Harley gave an update on the following items:

- There is a new scheme promoted by Suffolk County Council to apply for a zero interest loan for energy efficiency
- Suffolk Local Transport plan has been launched for consultation and is open until 25th November on the following link: www.suffolk.gov.uk/LTP
- SCC is providing funding to for flood prevention at Benacre where, without protective measures, the A12 is likely to be flooded in the near future.



- Cllr Harley invited everyone to attend the 10.50 Remembrance Service at Tattingstone Church.
- (b) Cllr Potter was unable to be present but his reports had been circulated with the papers

07. PUBLIC FORUM

As several members of the public had attended the meeting to discuss the review of the settlement boundaries on the Neighbourhood Plan, this item was brought forward. The proposed changes were made following feedback from the NP meeting on 10th October were Feedback from the NP meeting on 10th October. It was proposed that The Heath had a single settlement boundary and the changes **agreed** included No.4 The Heath, the grounds around the Wheatsheaf Pub and the grounds around Peartree,. The new proposed settlement boundary map would be published on the website and there will be a consultation on the changes proposed

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted: a member of the public reported a patch of Japanese Knotweed in Lemons Hill South Car Park. This had been reported previously without action being taken. The Parish Council **agreed** to write to Beth Eaton at Anglian Water and at the same time report the state of the bridge.
- (b) To receive comments or questions relating to Tattingstone in particular – nothing further received
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – no further questions or comments.

08. CORRESPONDENCE

To note correspondence received in October 2024

- Correspondence had been received highlighting that the Defibrillator casing needs replacing – Immediate replacement was **proposed and seconded and Aif**
- An email had been sent to the County Council from a resident regarding an overgrown footpath from Road Farm House to Winnipeg. Cllr Page read out a response he had received which explained that the area is promoting biodiversity and is not public land and Cllr Abbott confirmed that the footpath itself was clear and complied with legislation. Following a report at the last meeting and direct contact with landowners various footpath problems had been resolved. Cllr Page and Cllr Stennett **agreed** to be the responsible Councillors for footpaths.
- Council were asked by National Landscapes for an expression of interest for a Welcome to National Landscape sign. National Landscapes had offered to pay for the sign and installation, but the Parish Council would have to fund any maintenance. Following a discussion **it was agreed** to find out exactly where the site for the sign was proposed.

09. FINANCE REPORT

- (a) To note and approve the balance of accounts as at 31st October 2024: Lloyds Account: £49,293.84, Barclays Premium account: £3253.21; Barclays Community Account: £205.60 – Councillors noted the balances and following a discussion **it was proposed and seconded** that the Barclays account be closed and open a Lloyds Savings Account - **Aif**
- (b) To note any accounting spot check undertaken by Cllr Page – none had taken place
- (c) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting, **Cllr Page proposed and Cllr Abbott seconded that the payments detailed on Appendix A should be ratified - Aif**
- (d) To consider any requests for financial support received from local people or groups – no requests have been received



(e) To consider process and principles for 2025-2026 budget and precept request to be submitted to Babergh District Council by 31st January 2025. Until a new Clerk/RFO was appointed the Chair suggested working from the current budget and adding inflationary percentages where appropriate. Cllr Page agreed to help in this process.

10. PLANNING MATTERS

(a) To consider and agree a response to the following planning matters related to Tattlingstone

DC/24/04718 10 The Close, Tattlingstone, IP9 2PD – erection of a single storey rear extension. Following a discussion, **it was proposed and seconded** that this planning application be approved - **Aif**

(b) Councillors **noted** the following decision notices received:

DC/24/00549 West Maine, The Heath – application for two new houses in the garden of this address: **REFUSED**

DC/24/03820 Southfields Park Lane, Tattlingstone, Ipswich Suffolk IP9 2NE Application for works to a trees protected by Tree Preservation Order BT19/A1- Crown reduce 1No Yew tree by up to 3m. **GRANTED**

DC/24/03523 Homecroft, The Heath – application for erection of a single storey detached annex **GRANTED**

DC/24/04002 Old Wall House, 12 The Close – application for listed building consent for repair and replacement of outbuilding roof - **GRANTED**

11. STAFFING ISSUES

(a) To update on the progress on seeking a replacement clerk/RFO – no suitable candidate to date and therefore no appointment as yet. The Chair reported that she hoped to hold interviews shortly and job adverts had been widely distributed, including in Essex.

12. VILLAGE MATTERS

(a) To receive an update from the Playing Field Representative:.. Playing Field Meeting on 25th October meeting: date still to be determined for Fete 2025. The pavilion has suffered some vandalism which has been repaired by a working party. New play equipment is installed and the Playing Field Committee are grateful for the financial support of the Parish Council.

(b) To receive an update from the Neighbourhood Plan Representative: some of this was addressed in the discussion at item 7 concerning the revision of the boundaries. A member of the public raised concerns with the process of consultation for the draft NP as they believed it did not represent the needs of the local community. Councillors noted these concerns.

13. DATES OF FORTHCOMING MEETING at Tattlingstone Village Hall: Monday 6th January at which the budget and precept need to be agreed. It was confirmed that there would be no meeting in December.

The meeting closed at 8.30 pm.

SIGNED.....DATED..... TATTINGSTONE Parish Council



ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
Nov	7	To publish the new settlement boundaries for consultation	CIlr AM
Nov	7(a)	To write to Beth Eaton at Anglian Water re the Japanese knotweed and the state of the bridge	CIlr SP
Nov	8	To replace the case for the defibrillator	CIlr AM
Nov	8	To be the responsible councillor for footpaths	CIlr SP
Nov	8	To determine where National Landscapes would like the Welcome to National Landscapes sign to be situated	CIlr AM
Nov	9(a)	To close the Barclays Bank Savings Account and open a Lloyds Bank Savings account	CIlr AM



APPENDIX A

PAYMENTS AGREED/RATIFIED AT THE MEETING HELD ON 4th NOVEMBER 2024

PAYMENTS MADE

Payee	Detail	Method	NETT	VAT	TOTAL
GiffGaff	Mobile Phone	Direct Debit	8.34	1.66	10.00
GiffGaff	Mobile Phone	Direct Debit	8.34	1.66	10.00
Microsoft	Microsoft Subscription	Direct Debit	8.60	1.72	10.32
Microsoft	Microsoft Subscription	Direct Debit	8.60	1.72	10.32
Ansvar	Parish Council Insurance	BACS	555.57	-	555.57
PKF Littlejohn	External Audit	BACS	252.00	-	252.00
Places4People	NP Consultancy via Grant	BACS	812.00	-	812.00

INCOME RECEIVED

BDC	CIL payment	BACS			10363.28
BDC	2 nd half precept	BACS			8098.00

PAYMENTS TO BE MADE

SALC	Payroll services to 30/09/24	BACS	24.75	4.95	27.70
SALC	Advertising for Clerk/RFO on Essex website	BACS	30.00	6.00	36.00
Holbrook PC	Clerk Services, 12 hours	BACS	175.20	-	175.20
Places4People	Further consultation re NP	BACS	1575.00	315.00	1890.00*
Places4People	Prep and attendance PC Meeting 4/3/24	BACS	171.50	34.30	205.80
CAS	One Suffolk website hosting	BACS	50.00	10.00	60.00

* 50% due at commencement/50% at completion

Countersigned by.....Chair of Parish Council

**All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012**

Note: Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers.

APPENDIX B – List of common abbreviations used.

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
APCM	Annual Parish Council Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BLC	Brantham Leisure Centre
BMCIC	Brantham Management Community Interest Company
BOS	Brantham Open Spaces Group
BMSDC	Babergh & Mid Suffolk District Council
BPC	Brantham Parish Council
CEP	Community Emergency Plan
CAS	Community Action Suffolk
Chq	Cheque
Clr	Councillor
Ctee	Committee
DCLG	Department of Communities and Local Government
FC	Finance Committee
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence



HMRC	Her Majesty's Revenue and Customs
LPA	Local Planning Authority
LPF	Lower Playing Field
LSC	Legal Sub Committee
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
RFO	Responsible Finance Officer
RFSC	Recreation, Footpaths and Services Committee
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations
HMC	Village Hall Management Committee

APPENDIX C

County Councillor Simon Harley's September and October reports to Parish Councils

September Report

Ofsted Inspection of Children's Social Care

Last Wednesday morning the inspection report for Suffolk County Council's social care services for children was published, following a visit from Ofsted at the end of May. The report found that social care services for children, which include fostering and adoption, safeguarding, child protection, youth justice and corporate parenting (children in care), 'require improvement to be good.' My group are concerned by this as children's services were rated as 'Outstanding' the last time they were inspected in 2019, and the remarks on leadership – that leaders do not have 'sufficient grip' on all the services provided – are especially worrying. A new director for children's services started in July 2024, and more information will be available on the plans for improvement in September when the inspection report is tabled at Cabinet. Here is a summary of the findings of the report:



The impact of leaders on social work practice with children and families – Requires improvement to be good

The experiences and progress of children who need help and protection – Requires improvement to be good

The experiences and progress of children in care – Good

The experiences and progress of care leavers – Requires improvement to be good

Overall effectiveness – Requires improvement to be good

This inspection is separate from the recent inspection into services for children with Special Educational Needs and Disabilities (SEND).

You can read the full Ofsted inspection report here: <https://reports.ofsted.gov.uk/provider/44/80565>

Back to School Transitions

Is your child starting primary or secondary school this September?

Moving up and changing school is a big change for children and a new stage of growing independence. To help parents and carers support children with this transitions, Suffolk County Council have a selection of Solihull Approach online courses which are free from anyone with a Suffolk postcode. You can access these using the link www.inourplace.co.uk/moving-up and register for an account using the access code WOLSEY. The Solihull Approach is a parenting support model which was developed by health visitors, child psychologists and psychotherapists in the 1990s and aims to understand child behaviour as part of their development.

Electric Vehicles

Over 60 new community venues across Suffolk will have new electric vehicle (EV) charge points, as Suffolk County Council's 'Plug In Suffolk' project continues to grow.

Fast charging facilities will be installed at 63 new sites, including community centres, village halls, scout huts and other community hubs, and 25 existing charge points from an early iteration of Plug In Suffolk will be adopted under a new contract.

The county council has successfully bid for £7.3 million from the Government's Local Electric Vehicle Infrastructure (LEVI) fund, which supports local authorities to plan and deliver EV charging infrastructure for residents without off-street parking.

£1.4 million of the LEVI funding will go towards the community charging infrastructure, with a further £5.9 million allocated for on-street charging, which will be developed later this year.

In addition, a trial of electric community vehicles is set to launch next summer in Suffolk, with the council's tender process for this beginning this month.

Plug In Suffolk Car Clubs will be placing 16 electric vehicles across eight locations in Suffolk which local residents can book by the minute, hour or day. Planned locations include Ipswich, Bury St Edmunds, Newmarket, Sudbury, Needham Market, Stowmarket, Lowestoft and Woodbridge.

Launch of Solar Together Suffolk

Residents of Suffolk can come together to invest in renewable energy sources through a group-buying scheme for solar panels and battery storage. Solar Together Suffolk helps homeowners feel confident that they are paying the right price for a high-quality installation from qualified installers.



Suffolk residents can join the group-buying scheme, which offers solar panels with optional battery storage and EV charge points, as well as retrofit battery storage for residents who have already invested in solar panels and are looking to get more from the renewable energy they generate. The scheme allows homeowners to increase their independence from the National Grid.

It is free to register at www.solartogether.co.uk/suffolk, and there is no obligation to go ahead with an installation.

October Report

Recycling and Waste Collection Changes

At Cabinet on Tuesday 10 September, we heard about the changes the council is preparing to make to prepare for the new recycling and waste collection requirements set out in the Environment Act 2021. This new law means that district and borough councils must additionally collect food waste, glass and cartons from residents by 2026, and also collect plastic film from 2027. It is up to each district and borough council how they choose to arrange their waste collection schedule, and they will be communicating these changes to residents soon. However, the county council also needs to make changes as it is responsible for storing and processing waste and recycling after it is collected. The council will be spending around £4.535m, allocated from its reserves, to update waste transfer stations in the county where waste is taken after it is collected. The council will also need to set up a new contract for anaerobic digestion of the food waste.

Financial Monitoring Report for 2024-25

We also heard at Cabinet on 10 September about the council's latest financial forecast for 2024-25, and so far the year seems to be going better than expected, with a projected overspend of £1 million compared to last year when the council was forecasting an overspend for 2023-24 of £29.3 million. Some services are still overspent, for example costs for Special Educational Needs and Disabilities (SEND) and care purchasing in adult social care services. Areas that are predicted to come in under budget have helped balance this out. However, the council's reserves are taking another big hit this year and are due to reduce by £22.2 million. This rate of spending by the council is unsustainable even for a few more years. Like other councils we will be hoping for an improved funding settlement from the new government.

Funding to Improve Home Energy Efficiency

I was very disappointed that the council is having to return £5 million of funding to the government which could have been used to improve the energy efficiency of homes in Suffolk. The Warm Homes Suffolk Scheme is now closed. The scheme enabled people to buy extra insulation and undertake other improvements to improve the energy efficiency of their homes, which will also reduce the amount they are paying to heat them. It seems the scheme was not sufficiently promoted to encourage its full use, though criteria were set by the government.

Apply for Primary and Secondary School Places

Parents and carers can now apply for a place in the normal year of entry at a primary (including infant and junior) school and secondary school for September 2025. The deadline for applications to secure a place at a secondary school is Thursday 31 October 2024 and for primary school places, including infant and junior schools, the deadline is Wednesday 15 January 2025. All applications received by the closing dates are processed at the same time using the schools' oversubscription criteria to prioritise applications when necessary. Late applications are processed after all of those received on time.

SCC advise that parents and carers think about how their child will travel to school before they apply for a school place. They can check which is their child's nearest suitable school on our Nearest School Checker because it might not be their catchment area school: <http://nearestschool.suffolk.gov.uk/>



Advice and guidance about the school application process is available here: www.suffolk.gov.uk/admissions

Suffolk Devolution Deal Withdrawn

Following the change in government, the devolution deal which had been tabled for Suffolk has now been withdrawn. Devolution would have provided the county with some extra funding and power to make more decisions locally, for example in transport and adult education. This will avoid the possible decision deadlock caused by a directly elected leader being from a different political party to the majority of councillors.

Arts and Culture Project Funding

The council has launched its new £500,000 Culture Project Fund to support local arts and museum projects across the county. This is the bidding system for arts funding for the financial year 2024-25 which was announced by the council’s administration as part of the budget process in early 2024. The fund offers three tiers of grants: Small grants up to £1,500 Medium grants up to £15,000 Large grants up to £50,000

Eligible applicants include arts organizations and museums, skilled freelancers, registered charities, community interest companies, non-profits, and social enterprises based in Suffolk. For more information on deadlines and award dates, or to find out how to apply, please visit www.suffolk.gov.uk/cultureprojectfund

or contact the Arts & Museums Team at cultureprojectfund@suffolk.gov.uk.

Peninsula water testing results (*with thanks to our volunteers!*):

Here are the results from last weekend's water samples (all good/acceptable)

Lower Holbrook: 1 (E Coli colony);	Harkstead	0;	Shotley	0;
Pin Mill	2;	Woolverstone	4	

Follow us on:

Twitter - [Suffolk Green, Lib Dem & Independent Group \(@SuffolkGLI\) / Twitter](#)

Instagram - https://www.instagram.com/suffolkgli_group/

Facebook - [Suffolk GLI - Green, Liberal Democrat & Independent Group | Facebook](#)

Website - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

Cost of Living help and advice:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6>

Benefits advice and support:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/adult.page?adultchannel=0>

Flood preparation advice: <https://www.suffolk.gov.uk/suffolk-fire-and-rescue-service/fire-and-rescue-safety-advice-in-the-community/preparing-for-flooding>

Flood recovery advice and support: <http://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk>



APPENDIX D

District Councillor Daniel Potter's September and October reports to Parish Councils.

September Report to Parishes

Taking into account a short period for a break, my report for this month is a little shorter than usual, however I do have to announce some important news that this month will be my last as a member of Babergh's Cabinet.

The reason for this change is that after 16 months as portfolio holder (mainly on Environment before Thriving Communities) as enjoyable as it has been it has also been a huge amount of work diverting me away from more localised issues in the Orwell ward. This change also allows a more representative Cabinet for the other parts of the district who are feeling left out such as Gt Cornard and Sudbury. With several Portfolio Holders already representing the East of Babergh's huge district such as Shotley and Ganges, East Bergholt, Brantham, Copdock and Washbrook we are not in the position to fully address these concerns with just one cabinet member representing Sudbury alone.

So with this in mind, the Green group will aim to change this present dynamic by making another portfolio holder be representative of the more populated Sudbury area and therefore be more balanced than in previous years.



I wish to present my own best wishes to fellow Green Laura Smith who will be stepping forward into my role within the next 3-4 weeks.

As already mentioned frees up more time for local issues to give additional support but also in terms of commitments to other projects and committees within Babergh's departments, and by the time my next report is due I will be able to provide some further details about what these will be further forward.

Other news to report is the Simpler Recycling Strategy (which will become part of a new national recycling policy from DEFRA rolling out from April 2026) was recently presented to the whole council and I being at the forefront of the strategy since it's inception in discussions with the Suffolk Waste Partnership will know what the challenges of such changes in strategy will mean for our residents in Babergh having to measure cost effectiveness from waste collections for additional bins included for glass, plastics and cardboard to general waste, recycling and food waste, all of which will be separated outwardly by the time delivery arrives at the depots designated to deliver each set of waste collection materials.

Now that all council members are included in what the full details of this strategy will entail I expect many questions will arise since the briefing was held, and there will be lots of opportunities for that discussion to take place within the next two years.

Finally, last Friday I was able take up the opportunity to visit the Woolverstone Project, the project since it began 30 years ago has enabled many people with varying degrees of disability to gain access to specially adapted boats across the River Orwell and operating from Woolverstone Marina, Lodge Park and Alton Water I was joined by local MP James Cartlidge to see the difference they are making in helping more and more keen sailors be able to get out into the water as well as a short presentation on the number of volunteers and groups that attend which is huge in number and often oversubscribed. Hence the recent award of lottery money which was over £100,000 will help meet this demand and provide ample capacity and opportunity for all to sail throughout the annual season.

October Report to Parishes

Due to heavy rainfall across the strand in Wherstead, the B1456 road has experienced a partial flooding of that particular area in the last couple of days of September. I have been contacted by the Ipswich Star for comment and advised that although currently there have been no flood warnings in place there cannot be complacency and advised that drivers check for flood warnings from the checkforflooding.gov website before heading there.

Last October the region was particularly fortunate not to suffer floods across the strand and the Orwell estuary, hopefully it shall remain the case, but given the heavy rainfall already in occurrence it would clearly be wise for both district and county councils to prepare and act accordingly as was the case especially in the Hadleigh area following last year's floods there.

On the 12th September as Chair of the Western Suffolk Community Safety Partnership I introduced the annual report of the Partnership's ongoing projects in front of West Suffolk District Council's Overview & Scrutiny Committee which is given the opportunity to ask questions on the work undertaken and what to anticipate going forward meeting challenges to tackle areas exclusively such as Fraud, Anti Social Behaviour, Safer Streets, working with the Home Office on it's PREVENT strategy and Domestic Homicide Reviews in the ongoing cases in Western Suffolk specifically.



I was happy to present the Puddleducks Nursery in Wherstead new equipment for their young litter pickers to be safe while out collecting during the autumn and winter seasons with new gloves and hi vis jackets.

There are presently a group of 15 litter pickers in total divided in smaller groups and recently I had been approached for locality funds to help purchase the new equipment and was happy to assist to ensure litter picking continues throughout the darker and more tricky seasons.

Wherstead itself has seen new developments around it's village such as the Bourne View housing development and a completed new garage including a co-op on the move convenience store which will soon see other growing infrastructure accompanying that area, so collecting any litter left behind will be anticipated and regarded as important now as ever with such developmental and ongoing change.

I attended the Suffolk Community awards at the Food Museum in Stowmarket on the 24th September, where I presented the award for Clerk of the Year to Mark Knight who impressed the judging panel demonstrating leadership during the covid pandemic and looking for innovating ways for his council to operate to the benefit of the community. Also highly commended jointly in receipt of the award were Odile Wladon and Al Besly.

These awards are jointly staged by Community Action Suffolk, Suffolk County Council and SALC (Suffolk Association of Local Councils), a total of 15 awards were handed out on the evening itself and compered by well known former Radio Suffolk Broadcaster Mark Murphy MBE. A full list of winners can be found at the Suffolk Community Awards website.

Finally, I attended Freston Village Hall on the final Saturday of the month to support the Holbrook Repair Café as they are temporarily using the hall for their repair and recycling stalls between 10am and 2pm, the cafe been ongoing since 2021 and has also brought people together from as far as Manningtree and Kesgrave.

Stalls range normally from Hi Fi, electronics and IT repairs, sewing and knitting, waste packets that can be recycled in bulk boxes, basic jewellery repairs, selling plants and seeds, watch repairs, sewing & knitting and repairs to vintage and antique barometers with coffee, tea and cake included throughout the day.