

# Tattingstone Parish Council

## Annual General Meeting

Minutes of Parish Council AGM Meeting held on Monday 13th May 2019 at 7.00pm in Tattingstone Village Hall.

**Present:** Cllr. Wood [Chairman], Cllr Clark, Cllr. Tweedy, Cllr. Johnson, Cllr. Dearing, Cllr, Hawes, Cllr. Mendel, D Cllr. Gould

2 members of the public

Cllr Wood stated that all proceedings of the Parish Council Meeting could be filmed or recorded.

**1. Election of chairman for 2019/20**

Cllr. David Wood was nominated as Chairman.

Proposed: Cllr. Mendel

Seconded: Cllr. Hawes

Carried unanimously

**2. Apologies for Absence:** D. Cllr. McCraw, Cllr Gipps

**3. Declaration of interest:**

None declared.

**4. To consider requests for dispensations**

n/a

**5. Election of Vice-Chairman for 2019/20**

Cllr. Mendel was proposed as Vice Chairman

Proposed: Cllr. Wood

Seconded: Cllr.Hawes

Approved unanimously

**6. Election of R.F.O. for 2019/20**

Mrs. Jane Connell-Smith was proposed as RFO for 2018/19

Proposed: Cllr. Mendel

Seconded: Cllr.Wood

Approved unanimously

**7. Election of Playing Field and Village Hall representative**

Cllr. Tweedy was proposed as Playing field Representative

Proposed: Cllr. Mendel  
Seconded: Cllr.Dearing  
Approved unanimously

**8. Election of SALC Representative**

It was agreed not to have a named Councillor but that the Council would send a representative to meetings dependent on councillors' availability.

**9. To approve the minutes of the Annual Parish Council Meeting held on 14 May 2018**

The minutes were read out and approved as a correct record by the councillors and duly signed by the Chairman.

Proposed: Cllr Mendel  
Seconded: Cllr Wood  
Carried unanimously

**10. Matters arising**

There were no matters arising.

**11. Adoption of unaudited accounts for the year 2018/19**

The unaudited accounts were presented to the Parish Council by the RFO for approval.

The Annual Governance Statement for 2018/19 was approved and signed by the Chairman.

Proposed: Cllr. Wood  
Seconded: Cllr. Mendel  
Carried unanimously

The accounts adopted.

Proposed: Cllr. Wood  
Seconded: Cllr. Mendel  
Carried unanimously

The unaudited accounts were signed by the Chairman.

**12. Appointment of internal Auditors for year 2019/20**

SALC were appointed as internal auditors.

**13. Financial Regulations and Standing Orders.**

The current Financial Regulations and Standing Orders were adopted by the Council.

Proposed: Cllr. Tweedy

Seconded: Cllr. Mendel  
Carried unanimously

**14. Risk Assessment and Asset Register.**

The asset register had been updated to include items purchased during the year.

This was approved by the Council.

Proposed: Cllr Clarke

Seconded: Cllr Dearing

Carried unanimously.

**15. Internal control Statement**

This was approved by the Council.

Proposed: Cllr Wood

Seconded: Cllr. Hawes

Carried unanimously

**16. Any other business**

There was no other business

The meeting closed at 7.45pm