



**MINUTES of the PARISH COUNCIL MEETING** held on Monday 03 November 2025 commencing at 7.30pm held at Tattingstone Village Hall.

**LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B**

**PRESENT:** Cllr R Abbott, Cllr J Lee, Cllr A Mendel (Chair), Cllr S Page, Cllr B Stennett and Cllr B Plumbly.

Note: Councillor D Hawes resigned from the Parish Council

Also in attendance: County Councillor Simon Harley.

**01 OPENING**

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting, providing permission has been sought from the Clerk and/or Chair.

Councillor Stennett recorded the meeting and agreed to share the recording with the Clerk.

**02. APOLOGIES FOR ABSENCE**

To note and approve apologies received – Cllrs noted and approved apologies received from District Councillor Potter.

**03. DECLARATIONS OF INTEREST**

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – None.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – Tattler magazine for £500.

**04. MINUTES**

To consider and approve the minutes of the previous Parish Council meeting held on 6<sup>th</sup> October 2025 –

**Cllr Abbott proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Plumbly - aif.** The Chair signed a copy of the agreed minutes.

**05. REPORTS FOR INFORMATION**

- (a) A written report had been circulated from Cllr. Harley and a copy of this report is available with the meeting papers.
- (b) A written report had been circulated from Cllr. Potter and a copy of this report is available with the meeting papers.



## **06. CLERK'S REPORT**

- (a) Actions were noted.
- (b) To note correspondence received in September/October 2025.
  - 1) Thank You Letter from Lighthouse Women's Aid  
For Information Only (Newsletter available upon request)
  - 2) BMSDC Briefing  
FIO
  - 3) NSIP Update  
FIO (spreadsheet available upon request)
  - 4) Link for SALC Babergh Forum notes  
FIO
  - 5) SCC Meeting on LGR  
No attendance (recording of previous meeting to be sent to Cllr Lee)
  - 6) Bramford to Twinstead update with survey link  
To register as a consultee
  - 7) Event info from James Cartlidge  
FIO (advertised on social media)
  - 8) SALC news Bulletin – feedback on SCC budget  
To complete individually
  - 9) SALC communication re. NSIPs  
No attendance
  - 10) VCFSE Organisation Support Programme  
FIO
  - 11) SALC notification of subscription increase  
FIO
  - 12) BMSDC Community Governance Review  
To respond individually
  - 13) SALC News Bulletin  
FIO
  - 14) SALC LGR Update  
FIO
  - 15) SALC LGR Forum  
Clerk to attend
  - 16) SALC NSIP Workshop  
Clerk to attend

- (c) Registration of Playing Field
  - Bendall & sons have been posted the relevant documents

Village infographic sign quote:

- 2mm foamex, c/w print to face
- Cost = £116.01 + vat
- Additional £100 to re-write text so it's visible (file blurs when scaled up)
- The quote was updated to £157+Vat for material, with £100 for re-writing text. **Cllr Page proposed, with Cllr Stennett seconding and aif, to go ahead with the sign works.**



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Play park inspection was not carried out for 2024/25 but has been booked with Babergh for 2025/26

No residents have requested an election so the empty Councillor seat can be Co-Opted

### 07. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted –
  - None
- (b) To receive comments or questions relating to Tattingstone in particular –
  - A resident noted that the church restoration is progressing well and multiple events are being planned, which will be publicised on St Mary's website.
  - A resident asked for an update on the village sign, which Cllr Plumbly informed them would be completed within two weeks.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

### 08. FINANCE REPORT

- (a) To note the balance of accounts as at 28<sup>th</sup> October 2025.  
The balances were as follows:
  - Lloyds Account: £14,601.77
  - Lloyds Savings Account: £35,168.52
- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.  
**Cllr Page proposed and Cllr Lee seconded that the payments detailed should be ratified and agreed – aif – with the exception of the fete grant, which will be deferred until the new financial year as agreed with the PFC.**
- (c) To consider any requests for financial support received from local people or groups –
  - Councillors approved the request for £500 from the Tattler.
- (d) Councillors noted a VAT return has been filed for the period 01.07.2025-30.09.2025 at £229.66, which was received on the 9th October 2025
- (e) Councillors considered the draft budget for 2026/27, which will be brought back for December's meeting.

### 09. STATUTORY MATTERS

- (a) Councillors noted receipt of the External Audit report and its following note regarding the 2023/24 audit:
  - Information has come to our attention from the internal auditor highlighting the fact that Notice of conclusion of audit and external auditor report and certificate were not published on the authority's website by the dates specified in the Accounts and Audit Regulations 2015.
  - To note the External Audit report for 2024/25 has already been posted on the website.



- (b) Councillors noted the conclusion of the External Audit, advertised by the Clerk in accordance with the regulations.

## **10. PLANNING MATTERS**

- (a) To consider and agree a response to the following planning matters related to Tattingstone DC/25/04611  
Oakdene, The Heath, Tattingstone, Ipswich Suffolk IP9 2LX  
Householder Application - Erection of a single storey rear extension and alterations to existing fenestration. Addition of oak framed open porch.  
**Councillors SUPPORT this application**  
Two further applications were received after the agenda deadline:  
DC/25/04764 & DC/25/04765  
Walnut Tree Cottage Tattingstone Park Tattingstone Ipswich Suffolk IP9 2NF  
Householder Application & Listed Building Consent - Raising the roof on existing extension, replacing with flat parapet roof and glazed lantern with minor internal alterations.  
**Councillors stand by their original support of this application (it has been re-submitted)**
- (b) To note the following decision notices received:  
None

## **11. CALL FOR SITES AND FIVE YEAR LAND SUPPLY**

- (a) Councillors noted Babergh have released their Call for Sites 2025
- (b) Councillors resolved not to respond to the consultation on Babergh's Draft Five-Year Housing Land Supply Position Statements.

## **12. INSURANCE**

- (a) Councillors approved the 2025-26 Tattingstone Parish Council insurance renewal.
- (b) Councillors noted the insurance renewal premium has been paid to CAS at a cost of £639.22 to ensure cover remained active.

## **13. TRIBUTE TO SHEILA TWEEDY**

- (a) **Cllr Page proposed and Cllr Abbott seconded – aif - that the Parish Council would support the Playing Field Committee in their lead on this project.**

## **14. VILLAGE MATTERS**

- (a) To receive an update from the Playing Field Representative  
Cllr Page summarised the meeting held on the 24<sup>th</sup> October 2025, highlighting fete planning for 2026 and the second phase of the play equipment upgrade being well underway. Both the tennis and cricket clubs reported that they were doing well and the football club provided very positive



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feedback for the pitch and facilities that Tattingstone provide. The PFC had a balance of £2193.06 on the 30<sup>th</sup> September 2025.

- (b) Councillors received an update from the Neighbourhood Plan Representative that the Neighbourhood Plan will now be submitted to an independent examiner.

**Councillors approved comments on the latest Consultation by majority.**

- (c) Councillor Stennett reported that many residents have experienced issues with off-lead dogs at Alton Water.

Councillor Abbott also reported the same issue and all Councillors agreed that the Clerk will write to Alton Water and invite them to a Parish Council meeting.

Councillor Abbott also requested an update on the village shop after receiving enquiries from residents. Plans have been suspended due to a lack of support.

Councillor Lee reported that the Local Nature Response is posted on Suffolk County Council's website and she is happy to forward the link to anyone who would like to view it.

Councillor Page announced the resignation of Rodney Chadburn as Chairman of Tattingstone Good Neighbour Scheme, thanking him for his service. Cllr Page also thanked Janice Lee for taking on this role.

### 13. DATES OF FORTHCOMING MEETINGS

- (a) Parish Council meeting – Monday 01 December 2025, 7.30pm

**The meeting closed at 8.53 pm.**

SIGNED.....DATED..... TATTINGSTONE Parish Council



**ACTIONS**

<b>MONTH</b>	<b>MINUTE NO.</b>	<b>ACTION</b>	<b>WHO</b>
Nov	6b.5	Send recording to Cllr Lee	RBN
Nov	6b.8	SCC budget survey	All
Nov	6b.15	Book & attend LGR event	RBN
Nov	6b.16	Book & attend NSIP event	RBN
Nov	6c	Accept infographic sign quote & progress works	AM/RBN
Nov	6c	Advertise Casual Vacancy	RBN
Nov	8c	Pay Tattler grant	RBN
Nov	8e	Bring budget to Dec meeting	RBN
Nov	10a	Register support for DC/25/04611	RBN
Nov	10a	Register support for DC/25/04764 & DC/25/04765	RBN
Nov	13a	Liaise with PFC for tribute	RBN
Nov	14b	Submit NDP comment response to Babergh via the NDP Consultant	AM
Nov	14c	Write to Anglian Water	RBN



**APPENDIX A – List of common abbreviations used.**

<b>Aif</b>	<b>All in favour</b>
<b>AGAR</b>	<b>Annual Governance and Accountability Return</b>
<b>APM</b>	<b>Annual Parish Meeting</b>
<b>APCM</b>	<b>Annual Parish Council Meeting</b>
<b>ASB</b>	<b>Anti-social Behaviour</b>
<b>BACS</b>	<b>Bankers Automated Clearing Services</b>
<b>BDC</b>	<b>Babergh District Council</b>
<b>BLC</b>	<b>Brantham Leisure Centre</b>
<b>BMCIC</b>	<b>Brantham Management Community Interest Company</b>
<b>BOS</b>	<b>Brantham Open Spaces Group</b>
<b>BMSDC</b>	<b>Babergh &amp; Mid Suffolk District Council</b>
<b>BPC</b>	<b>Brantham Parish Council</b>
<b>CEP</b>	<b>Community Emergency Plan</b>
<b>CAS</b>	<b>Community Action Suffolk</b>
<b>Chq</b>	<b>Cheque</b>
<b>Cllr</b>	<b>Councillor</b>
<b>Cttee</b>	<b>Committee</b>
<b>DCLG</b>	<b>Department of Communities and Local Government</b>
<b>FC</b>	<b>Finance Committee</b>
<b>FOI</b>	<b>Freedom of Information</b>
<b>FR</b>	<b>Financial Regulations</b>
<b>GPoC</b>	<b>General Power of Competence</b>
<b>HMRC</b>	<b>Her Majesty's Revenue and Customs</b>
<b>LPA</b>	<b>Local Planning Authority</b>
<b>LPF</b>	<b>Lower Playing Field</b>
<b>LSC</b>	<b>Legal Sub Committee</b>
<b>NHS</b>	<b>National Health Service</b>
<b>NDP</b>	<b>Neighbourhood Development Plan</b>
<b>NP</b>	<b>Neighbourhood Plan</b>
<b>PC</b>	<b>Parish Council</b>
<b>PCSO</b>	<b>Police Community Support Officer</b>
<b>RFO</b>	<b>Responsible Finance Officer</b>
<b>RFSC</b>	<b>Recreation, Footpaths and Services Committee</b>
<b>SALC</b>	<b>Suffolk Association of Local Councils</b>
<b>SCC</b>	<b>Suffolk County Council</b>
<b>SID</b>	<b>Speed Indicator Device</b>
<b>SLA</b>	<b>Service Level Agreement</b>
<b>SNT</b>	<b>Safer Neighbourhood Team</b>
<b>SO</b>	<b>Standing Order</b>
<b>TPO</b>	<b>Tree Preservation Order</b>
<b>VAS</b>	<b>Vehicle Activated Sign</b>
<b>VCSE</b>	<b>Voluntary, Community and Social Enterprise Organisations</b>
<b>HMC</b>	<b>Village Hall Management Committee</b>