



**MINUTES of the PARISH COUNCIL MEETING** held on Monday 06 October 2025 commencing at 7.30pm held at Tattingstone Village Hall.

**LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B**

**PRESENT:** Cllr R Abbott, Cllr D Clarke, Cllr A Mendel (Chair), and Cllr B Plumbly.

Also in attendance: District Councillor Daniel Potter (until Item 6).

**01 OPENING**

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting, providing permission has been sought from the Clerk and/or Chair.

**02. APOLOGIES FOR ABSENCE**

To note and approve apologies received – Cllrs noted and approved apologies received from Cllr J Lee, Cllr G Mark, Cllr S Page, Cllr B Stennett and County Councillor Harley.

**03. DECLARATIONS OF INTEREST**

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllr Plumbly declared an interest in Item 6C (quote for village sign) and it was agreed he would not vote on this item.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – Playing Field Committee for £500.

**04. MINUTES**

To consider and approve the minutes of the previous Parish Council meeting held on 1<sup>st</sup> September 2025 –

**Cllr Abbott proposed that Council approve the minutes as a true and accurate record of the proceedings that took place with the above note, seconded by Cllr Clarke - aif.** The Chair signed a copy of the agreed minutes.

**05. REPORTS FOR INFORMATION**

- (a) A written report had been circulated from Cllr. Harley and a copy of this report is available with the meeting papers.
- (b) A written report had been circulated from Cllr. Potter and a copy of this report is available with the meeting papers.

**06. CLERK'S REPORT**

- (a) Actions were noted.



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- (b) To note correspondence received in September/October 2025.
- 1) Correspondence re. village map  
The original designer is being contacted to obtain a copy of the file for re-printing
  - 2) Email from SCC Highways re. school sign  
FIO
  - 3) September update from BMSDC  
FIO
  - 4) SALC LGR update  
FIO
  - 5) Update from Highways on A137 surface dressing (thanks to Cllr Harley)  
FIO
  - 6) Message from Suffolk County Council re. LGR  
FIO
  - 7) Emergency Planning training (forwarded to VHC)  
No interest until dates are released
  - 8) SALC News Bulletin  
FIO (note PCC dates)
  - 9) SALC LGR update  
FIO
  - 10) Recycling Centre CIL bid success  
FIO
  - 11) Safer Suffolk Meetings  
Dates to be sent to Cllr Abbott to decide availability
  - 12) Three Unitaries press release  
FIO
  - 13) Suffolk Highways update re. A137  
FIO
  - 14) Bus timetable update  
FIO
  - 15) MHCLG Survey link  
To respond that Parish Councils do not feel listened to
  - 16) MSDC grant update  
FIO (forwarded to TGNS)
  - 17) Letter sent on behalf of Bentley and Tattingstone about withdrawal of bus service  
FIO
  - 18) EP Transport Group minutes link  
Minutes available on request (mentions withdrawal of Tattingstone service)
- (c) Repair to Church Road dog bin:
- Existing quote of £70
- Village sign
- Second quote received (see PAPER 6c)
  - Waiting for quote from Cllr Plumbly – received at the meeting (Quote C)
  - Existing quote of £1725



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- Councillors agreed to Quote C, with Cllr Clarke proposing, Cllr Abbott seconding and all in favour. Cllr Plumbly will liaise with the contractor to progress both the sign and dog waste bin repairs

### School sign A137

- Councillor Harley kindly followed this up and Suffolk County Council no longer install these signs (see 6b.1)

### Registration of Playing Field

- Bendall & sons have been emailed the relevant documents but have requested the originals, which have been found and will be sent to them.

SALC organised an event for South Suffolk/Ipswich Unitary Authority area but only some parishes were invited and Tattingstone wasn't one of them. I have asked for any notes to be sent to me.

External audit – the audit is now closed and the notice has been posted accordingly.

The Debit Card for Lloyds was cancelled when the previous Clerk was removed from banking so I have applied for a new one, which will take over the Microsoft payments. For now I am paying them and claiming back (see Payments sheet).

Thanks go to Russel Abbott for cutting the verges on Church Road.

Cllr Abbott also updated on the matter of the verges on Church Road, which is being resolved by establishing land ownership with Suffolk Highways. Discussions are ongoing but Suffolk Highways have stated they do not own the land.

## 07. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted –
  - A resident enquired whether the Neighbourhood Plan Group had made enquiries with land owners as a result of Babergh's SHLAA publication, which they had not as that is Babergh's role.
  - The same resident enquired about CIL fund allocation, which is covered under Item 6d.
- (b) To receive comments or questions relating to Tattingstone in particular –
  - None.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

## 08. FINANCE REPORT

- (a) To note the balance of accounts as at 30<sup>th</sup> September 2025.  
The balances were as follows:
  - Lloyds Account: £16,688.66
  - Lloyds Savings Account: £35,151.19
- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.  
**Cllr Abbott proposed and Cllr Mendel seconded that the payments detailed should be ratified and agreed – aif.**
- (c) To consider any requests for financial support received from local people or groups –



- Councillors approved the request for £500 from the Playing Field Committee, to go towards entertainment at next year's fete.

- (d) Councillors noted the CIL report for September 2025 including nominal sums for potential CIL expenditure for the coming year.
- (e) Councillors noted donations made to date in 2025-26 and remaining donation budget of £650.
- (f) Councillors approved the financial reports for Q2 2025-26:
  - i. Bank Reconciliation
  - ii. Budget to Actual Report
  - iii. Reserves

### 09. STATUTORY MATTERS

- (a) To review and adopt/reject the new IT Policy (new mandatory policy).  
**Cllr Mendel proposed to approve the policy, with Cllr Abbott seconding and aif.**

### 10. PLANNING MATTERS

- (a) To consider and agree a response to the following planning matters related to Tattingstone  
APP/D3505/W/25/3370515 – Appeal (see Paper)  
Land At Grove Farm And Land East Of The Railway Line, Bentley  
Full Planning Application - Construction of a solar farm (up to 40MW export capacity) with ancillary infrastructure and cabling, DNO substation, customer substation and construction of new and altered vehicular accesses  
**Councillors stand by their original objection**
- (b) To note the following decision notices received:
  - DC/25/01443  
Braemar, Folly Farm, Main Road, Tattingstone Ipswich Suffolk IP9 2NY  
Full Planning Application - Erection of dwelling and garage (following demolition of existing dwelling and garage).  
Permission was GRANTED
  - DC/25/02480  
Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF  
Application for Listed Building Consent - The replacement of windows with timber framed slimline double glazed heritage flush casement units.  
Consent was GRANTED
  - DC/25/02497 & DC/25/02498  
Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF  
Householder Application - Raising the roof on existing extension, replacing with flat roof, parapet wall, glazed lantern.  
Planning permission and Listed Building Consent were REFUSED
  - DC/25/02831  
Discharge of Conditions Application for DC/25/00690 - Conditions 3 (Timber Frame Repairs), 4 (Brickwork and Ceiling Repairs), 5 (External Materials) and 6 (Roof Lantern)  
Conditions were APPROVED



## 11. JOINT LOCAL PLAN AND SHLAA

- (a) Councillors received Babergh's Joint Local Plan.
- (b) Councillors received the Strategic Housing Land Availability Assessment.

## 12. VILLAGE MATTERS

- (a) To receive an update from the Playing Field Representative  
In Cllr Page's absence, the Clerk read out the PFC minutes. Matters to highlight were repairs undertaken to the pavilion ceiling after a water leak and a suggestion of an earlier end time for next year's fete. Tribute was also paid to long-standing Committee member Sheila Tweedy, who passed away recently.  
  
Cllr Mendel also paid tribute to Mrs Tweedy recognising her significant contribution, not only for her time as Parish Councillor and her work as a school governor but also her willingness to bake magnificent cakes for any good cause. Councillors requested that a tribute be considered'.
- (b) The latest Neighbourhood Plan is publicly available for comments, which will be received by Babergh. There is a link in the Tattler and on the Parish Council website and hard copies are available to view at the White Horse and Wheatsheaf pubs and the village hall. The closing date for comments is 17th October. The next stage for the Plan is submission by Babergh for examination to an independent examiner.

## 13. DATES OF FORTHCOMING MEETINGS

- (a) Parish Council meeting – Monday 03 November 2025, 7.30pm

**The meeting closed at 8.24 pm.**

SIGNED.....DATED..... TATTINGSTONE Parish Council

### ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
Sept	6b.1	Progress infographic sign replacement	AM
Sept	6b.11	Send dates to Cllr Abbott	RBN
Sept	6b.15	Respond to survey	RBN
Sept	6c	Progress sign & dog waste bin repair	BP
Sept	6c	Post documents to solicitor	RBN
Sept	8c	Liaise with PFC for payment of £500	RBN
Sept	9a	Adopt & implement IT Policy	RBN
Sept	12a	Add tribute to November agenda	RBN



**APPENDIX A – List of common abbreviations used.**

<b>Aif</b>	<b>All in favour</b>
<b>AGAR</b>	<b>Annual Governance and Accountability Return</b>
<b>APM</b>	<b>Annual Parish Meeting</b>
<b>APCM</b>	<b>Annual Parish Council Meeting</b>
<b>ASB</b>	<b>Anti-social Behaviour</b>
<b>BACS</b>	<b>Bankers Automated Clearing Services</b>
<b>BDC</b>	<b>Babergh District Council</b>
<b>BLC</b>	<b>Brantham Leisure Centre</b>
<b>BMCIC</b>	<b>Brantham Management Community Interest Company</b>
<b>BOS</b>	<b>Brantham Open Spaces Group</b>
<b>BMSDC</b>	<b>Babergh &amp; Mid Suffolk District Council</b>
<b>BPC</b>	<b>Brantham Parish Council</b>
<b>CEP</b>	<b>Community Emergency Plan</b>
<b>CAS</b>	<b>Community Action Suffolk</b>
<b>Chq</b>	<b>Cheque</b>
<b>Cllr</b>	<b>Councillor</b>
<b>Cttee</b>	<b>Committee</b>
<b>DCLG</b>	<b>Department of Communities and Local Government</b>
<b>FC</b>	<b>Finance Committee</b>
<b>FOI</b>	<b>Freedom of Information</b>
<b>FR</b>	<b>Financial Regulations</b>
<b>GPOC</b>	<b>General Power of Competence</b>
<b>HMRC</b>	<b>Her Majesty's Revenue and Customs</b>
<b>LPA</b>	<b>Local Planning Authority</b>
<b>LPF</b>	<b>Lower Playing Field</b>
<b>LSC</b>	<b>Legal Sub Committee</b>
<b>NHS</b>	<b>National Health Service</b>
<b>NDP</b>	<b>Neighbourhood Development Plan</b>
<b>NP</b>	<b>Neighbourhood Plan</b>
<b>PC</b>	<b>Parish Council</b>
<b>PCSO</b>	<b>Police Community Support Officer</b>
<b>RFO</b>	<b>Responsible Finance Officer</b>
<b>RFSC</b>	<b>Recreation, Footpaths and Services Committee</b>
<b>SALC</b>	<b>Suffolk Association of Local Councils</b>
<b>SCC</b>	<b>Suffolk County Council</b>
<b>SID</b>	<b>Speed Indicator Device</b>
<b>SLA</b>	<b>Service Level Agreement</b>
<b>SNT</b>	<b>Safer Neighbourhood Team</b>
<b>SO</b>	<b>Standing Order</b>
<b>TPO</b>	<b>Tree Preservation Order</b>
<b>VAS</b>	<b>Vehicle Activated Sign</b>
<b>VCSE</b>	<b>Voluntary, Community and Social Enterprise Organisations</b>
<b>HMC</b>	<b>Village Hall Management Committee</b>