



**MINUTES of the PARISH COUNCIL MEETING** held on Monday 01 September 2025 commencing at 7.30pm held at Tattingstone Village Hall.

**LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B**

**PRESENT:** Cllr R Abbott, Cllr D Hawes, Cllr J Lee, Cllr A Mendel (Chair), and Cllr S Page.

Also in attendance: County Councillor Simon Harley.

**01 OPENING**

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting, providing permission has been sought from the Clerk and/or Chair.

**02. APOLOGIES FOR ABSENCE**

To note and approve apologies received – Cllrs noted and approved apologies received from Cllr D Clarke, Cllr G Mark, Cllr B Stennett and District Councillor Potter.

**03. DECLARATIONS OF INTEREST**

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – none.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – None.

**04. MINUTES**

To consider and approve the minutes of the previous Parish Council meeting held on 7<sup>th</sup> July 2025 –

**Cllr Stennett proposed that Council approve the minutes as a true and accurate record of the proceedings that took place with the above note, seconded by Cllr Lee - aif.** The Chair signed a copy of the agreed minutes.

**05. REPORTS FOR INFORMATION**

- (a) A written report had been circulated from Cllr. Harley and a copy of this report is available with the meeting papers.
- (b) No report is available from Cllr. Potter due to absence.

**06. CLERK'S REPORT**

- (a) Actions were noted.



- (b) To note correspondence received in July/August 2025.
- 1) Email from resident with playground safety concern  
For Information Only, already forwarded to PFC
  - 2) SALC Update on LGR  
FIO
  - 3) SALC notification of Payroll Service increase  
FIO
  - 4) Correspondence regarding waterway, Church Road  
FIO (matter being dealt with by landowner and SCC)
  - 5) SALC News Bulletin  
FIO (note pay scale and updated Traveller info)
  - 6) Suffolk Police & Crime Panel Report 2024/25  
FIO
  - 7) BSMDC August Briefing  
FIO
  - 8) NSIP Update (spreadsheet available on request)  
FIO
  - 9) SALC News Bulletin  
FIO (note Martyn's Law)
  - 10) BMSDC offer of trees, etc  
FIO / consideration of any future projects
  - 11) Notification of Brantham Neighbourhood Plan area designation  
FIO (further information available on request)
  - 12) SALC News Bulletin  
The Clerk will attend the Assertion 10 training  
Note information regarding email addresses
  - 13) New SALC page for NSIP news  
FIO
  - 14) Notification from Highways of grit bin maintenance  
Make sure bins are as requested
  - 15) Notification of interest rate change  
FIO
  - 16) Invitation to Sudbury/South Citizens Advice AGM  
Councillor Lee will check availability
  - 17) BMSDC LGR update  
FIO
  - 18) Invitation to attend LGR discussion with MP  
The Clerk will attend
- (c) Quote for repair to dog waste bin – Councillors agreed to wait for one further quote and decide on the matter in October.
- Village sign – Councillors agreed to wait for one further quote and decide on the matter in October.
- Playing field registration – Councillors resolved to pursue the lower quote from Bendall & Sons to get the playing field registered.
- School sign –Councillor Harley offered to follow up with Highways again.



## **07. PUBLIC FORUM**

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted –
  - None.
- (b) To receive comments or questions relating to Tattingstone in particular –
  - None.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

## **08. FINANCE REPORT**

- (a) To note the balance of accounts as at 27<sup>th</sup> August 2025.  
The balances were as follows:
  - Lloyds Account: £9,744.22
  - Lloyds Savings Account: £35,131.75
- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.  
**Cllr Page proposed and Cllr Mendel seconded that the payments detailed should be ratified and agreed – aif.**
- (c) To consider any requests for financial support received from local people or groups –
  - See Item 12
- (d) Councillors noted a VAT return has been submitted for the period 01.04.2025-30.06.2025 at £540.81 with claim ref EDV4-QLQS-3ZF6. This was received on the 9th July
- (e) Councillors noted the CIL bid information for Ipswich Recycling Centre Redevelopment Phase 2 (see Papers) and decided to write a letter expressing support for the project.

## **09. STATUTORY MATTERS**

- (a) To review and adopt/reject the new Sexual Harassment Policy (new mandatory policy)  
**Cllr Page proposed to approve the policy, with Cllr Mendel seconding and aif.**
- (b) To review and adopt the updated Finance Regulations & Model Standing Orders, noting that they have been adapted for Tattingstone Parish Council  
**Cllr Mendel proposed to adopt the documents, with Cllr Lee seconding and aif.**

## **10. PLANNING MATTERS**

- (a) To consider and agree a response to the following planning matters related to Tattingstone  
DC/25/02497 Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF  
Householder Application - Raising the roof on existing extension, replacing with green roof and glazed lantern  
DC/25/02498 Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF  
Application for Listed Building Consent - Raising the roof on existing extension, replacing with green roof and glazed lantern and minor internal alterations.  
**Councillor Page proposed to support these applications, with Cllr Abbott seconding and aif**
- (b) To note the following decision notices received:  
SCC/0105/22B  
Brockley Wood Land off A12 Belstead Suffolk IP8 3JS



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## Parish Council

Extraction, processing and sale of sand and gravel, processing of inert waste materials with associated plant and related sales, access works, phased restoration using inert recovered materials and aftercare plan

Permission was GRANTED

DC/25/03204

Development by a Statutory Undertaker - Removal of the existing 18 metre high cypress tree tower to be replaced with a 25 metre phase 6 monopole with a 4.9 headframe mounted with 3 no. antennas, 1 no 0.3 metre dish, 1 no. 0.6 metre dish and ancillary development thereto.

Decision: RAISE OBJECTIONS (see Paper 10b for details)

DC/25/02926

Morant Cottage Stutton Lane Tattingstone IP9 2NZ

Application for a Lawful Development Certificate for a Proposed use or development - Proposed garage/workshop

Decision: WAS LAWFUL

### 11. VILLAGE MATTERS

- (a) To receive an update from the Playing Field Representative  
Cllr Page reported that the Village Hall & Playing Field Committee met on the 1<sup>st</sup> August, where they discussed the village fete of the 4<sup>th</sup> July. The fete went well and made a profit of approximately £2100, plans for which will be decided later. It was noted that Russel Abbott had resigned from the Playing Field Committee, as well as the Village Hall Committee and as a Trustee of the Village Hall. Publicly available information confirms Brandon Plumbly as replacement Trustee. It was also noted that Brandon Plumbly is to chair the Fete Committee, which next year will take place on the 11<sup>th</sup> July to avoid clashing with other village events.  
PFC finances stand at ~£4000 after the receipt of some grants, with invoices still to pay.
- (b) The draft plan has been submitted to Babergh and will be available to view in public locations from the 3<sup>rd</sup> September to the 17<sup>th</sup> October 2025. They are:
- The Wheatsheaf
  - The White Horse
  - The Village Hall
- Responses must be given in writing – either by letter or email. These will then be entered and sent back for any revision, before the plan is sent to an independent examiner for a period of 6 weeks.

### 12. PLAY EQUIPMENT

- (a) Councillors noted the quote received for the installation of play equipment for Phase 2 of the playing field upgrade
- (b) **Councillor Page proposed the Parish Council commit to covering 25% of the cost of the upgrade, as well as supporting the project in full generally and writing a letter to that effect. Councillor Lee seconded with all in favour.** Councillor Harley also volunteered some of his Locality Budget, which Cllr Page will pass on.

### 13. ANTI-SOCIAL BEHAVIOUR

- (a) Councillors noted receipt of the SID data from Lemons Hill Bridge (as per ASB June 2025).
- (b) Councillors noted that a report was logged with Suffolk Highways regarding the above issue but has been removed with no update so the Clerk will contact Highways for an update.



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## Parish Council

- (c) Councillors received information of further anti-social behaviour concerning motorbikes in Tattingstone and surrounding villages, with Cllr Abbott updating as no police officer could attend the meeting. This is a longstanding issue and also affects surrounding villages, with damage caused to crops and public safety at risk from vehicles being ridden recklessly over public rights of way.
- (d) Councillors resolved to:
- Write to the Peninsula Alliance detailing the issue and seeking support, as well as asking for Belstead and Bentley to be brought into any discussions
  - Councillors Abbott & Mark, with Cllr Abbott if available, to attend a meeting with Suffolk Police at Stoke-by-Nayland on the 24<sup>th</sup> September

Councillors and members of the public were encouraged to report any criminal behaviour and reminded not to put themselves at risk.

### 14. CONFIDENTIAL ITEM

Councillors confirmed adoption of the new NALC payscale for 2025/26, including backdated pay.

### 15. DATES OF FORTHCOMING MEETINGS

- (a) Parish Council meeting – Monday 06 October 2025, 7.30pm

**The meeting closed at 9.05 pm.**

SIGNED.....DATED..... TATTINGSTONE Parish Council

### ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
Sept	6b.18	Attend LGR debate at Hadleigh Guildhall	RBN
Sept	6c	Obtain one further quote for dog waste bin	RBN
Sept	6c	Obtain one further quote for dog waste bin	RBN
Sept	6c	Engage Bendall & Sons for registering the playing field	RBN
Sept	6c	Contact Highways re. school sign	SH
Sept	8e	Register support for Ipswich Recycling Centre upgrade	RBN
Sept	9a	Adopt & implement Sexual Harassment Policy	RBN
Sept	9b	Adopt & implement new Standing Orders	RBN
Sept	9b	Adopt & implement new Financial Regulations	RBN
Sept	10a	Register support for DC/25/02497 & DC/25/02498	RBN
Sept	12b	Write to PFC with PC support & spend commitment	RBN
Sept	12b	Advise PFC of Locality Budget availability	SP
Sept	13d	Write to Peninsula Alliance re. ASB	RBN
Sept	13d	Attend meeting with Suffolk Police	SP/GM/RA



**APPENDIX A – List of common abbreviations used.**

<b>Aif</b>	<b>All in favour</b>
<b>AGAR</b>	<b>Annual Governance and Accountability Return</b>
<b>APM</b>	<b>Annual Parish Meeting</b>
<b>APCM</b>	<b>Annual Parish Council Meeting</b>
<b>ASB</b>	<b>Anti-social Behaviour</b>
<b>BACS</b>	<b>Bankers Automated Clearing Services</b>
<b>BDC</b>	<b>Babergh District Council</b>
<b>BLC</b>	<b>Brantham Leisure Centre</b>
<b>BMCIC</b>	<b>Brantham Management Community Interest Company</b>
<b>BOS</b>	<b>Brantham Open Spaces Group</b>
<b>BMSDC</b>	<b>Babergh &amp; Mid Suffolk District Council</b>
<b>BPC</b>	<b>Brantham Parish Council</b>
<b>CEP</b>	<b>Community Emergency Plan</b>
<b>CAS</b>	<b>Community Action Suffolk</b>
<b>Chq</b>	<b>Cheque</b>
<b>Cllr</b>	<b>Councillor</b>
<b>Cttee</b>	<b>Committee</b>
<b>DCLG</b>	<b>Department of Communities and Local Government</b>
<b>FC</b>	<b>Finance Committee</b>
<b>FOI</b>	<b>Freedom of Information</b>
<b>FR</b>	<b>Financial Regulations</b>
<b>GPOC</b>	<b>General Power of Competence</b>
<b>HMRC</b>	<b>Her Majesty's Revenue and Customs</b>
<b>LPA</b>	<b>Local Planning Authority</b>
<b>LPF</b>	<b>Lower Playing Field</b>
<b>LSC</b>	<b>Legal Sub Committee</b>
<b>NHS</b>	<b>National Health Service</b>
<b>NDP</b>	<b>Neighbourhood Development Plan</b>
<b>NP</b>	<b>Neighbourhood Plan</b>
<b>PC</b>	<b>Parish Council</b>
<b>PCSO</b>	<b>Police Community Support Officer</b>
<b>RFO</b>	<b>Responsible Finance Officer</b>
<b>RFSC</b>	<b>Recreation, Footpaths and Services Committee</b>
<b>SALC</b>	<b>Suffolk Association of Local Councils</b>
<b>SCC</b>	<b>Suffolk County Council</b>
<b>SID</b>	<b>Speed Indicator Device</b>
<b>SLA</b>	<b>Service Level Agreement</b>
<b>SNT</b>	<b>Safer Neighbourhood Team</b>
<b>SO</b>	<b>Standing Order</b>
<b>TPO</b>	<b>Tree Preservation Order</b>
<b>VAS</b>	<b>Vehicle Activated Sign</b>
<b>VCSE</b>	<b>Voluntary, Community and Social Enterprise Organisations</b>
<b>HMC</b>	<b>Village Hall Management Committee</b>

# October 2025

## County Councillor's

## Parish Report

**Cllr Simon Harley, Peninsula Division**

**simon.harley@suffolk.gov.uk**  
**07955 434409**

### **One Suffolk Business Case Approved at Council Meeting**

On Tuesday 16 September, Suffolk County Council held an Extraordinary (additional) meeting to debate the business case produced by the council that one unitary council would be best for Suffolk after the two-tier system (county and district/borough councils) is abolished. Unitary councils run all services for a local area, and the government is planning for all remaining two-tier areas in the country to change to this model. Suffolk is part of the devolution priority programme, which means it will be one of the first counties to do so. The reorganization will also see the creation of a mayoral authority and mayor for Norfolk and Suffolk. The business case for One Suffolk was endorsed by the Conservative majority in the council meeting and was immediately afterwards tabled at a Cabinet meeting where the council's Cabinet voted to formally approve it. It will now be submitted to government by the end of September. An alternative proposal for three unitary councils for Suffolk has been developed by the district and borough councils and will also be submitted to government, who have said they will make a decision on the reorganization by March 2026 – this may be delayed though, as other parts have the process have been so far.

### **Local Nature Recovery Strategy Approved**

On 9 September, the council's Cabinet voted to approve the Local Nature Recovery Strategy, which was produced following a public consultation on the draft strategy between April and June this year. The strategy sets out priority species and habitats for nature conservation in the county, and gives advice on how different habitats can be improved by landowners to protect and encourage nature. Most of the area mapped out for Suffolk's nature priorities is private farmland, and the strategy does not make improvement mandatory, but the officers who have produced the strategy will now work with landowners to support them and work to find investment for measures in the strategy. Landowners can use areas mapped in the strategy to produce 'units' of biodiversity for purchase by developers, as they will be required to meet the government's new Biodiversity Net Gain requirements which state that all development should be increasing biodiversity by a minimum of 10%. The units of biodiversity do not need to be onsite or near the development.

The new strategy should also help Suffolk County Council to improve the land it owns in the county, and local planning authorities will have to take account of the strategy when development is considered. In the future, mayoral authorities like the one currently planned for Norfolk and Suffolk will be in charge of the Local Nature Recovery Strategy for their area.

The strategy will now be shared with neighbouring authorities, Natural England and local partners like district and borough councils and the Broads Authority for their feedback.

### **Financial Forecast at Quarter 1 of 2025-26 Financial Year**

Cabinet on 9 September also considered the most recent financial reporting from the council, which aimed to give a better forecast of how the council's spending might look for 2025-26. The council is predicting that it will overspend by £13.3m by the end of the year, which it will balance by taking £13.3m from its Risk Reserve. This is extremely worrying, as is the prediction that the council's

Designated Schools Grant debt will rise over the year by £63.3m to a total of £161.2m deficit. Currently the government has agreed councils can hold this debt until March 2028, but a long term plan needs to be made as many councils are now carrying a level of debt related to SEND costs which would bankrupt them if it was called in by the government. Other cost pressures for the council include placements for children in care, care purchasing and mental health services in adult social care. The council has also received £1.2m less than expected from dividends from Suffolk Group Holdings (companies owned by the council like Concertus and Vertas) and had to pay nearly a million more than budgeted for its annual staff pay award.

### **Solar Together Scheme for 2025**

The Solar Together Suffolk scheme, which has so far installed 32,000 solar panels at 2,651 Suffolk households, is now open for registration for 2025. Registering is free and there is no obligation to go ahead with the installation. The scheme also includes battery storage and EV charge points, and customer who have already invested in solar panels can get quotes for these too. The scheme requires householders to register online, and pre-approved solar PV suppliers then take part in a 'reverse auction' to bid for the work. After this, registered households will be emailed a personal recommendation which they can choose to accept or not. Telephone and email helpdesks are available to support residents in making an informed decision. The scheme is run by Suffolk's councils in partnership with iChoosr, who have been working with UK councils on the Solar Together scheme since 2015. For more information and to register, visit <https://solartogether.co.uk/suffolk/home>

### **Apply Now for a School Place for September 2026**

Parents and carers can now apply for a place in the normal year of entry at a primary, infant or junior school and a secondary school for September 2026. The deadline for applications to secure a place at a secondary school is **Friday 31 October 2025** and for primary school places, including infant and junior schools, the deadline is **Thursday 15 January 2026**. All applications received by the relevant closing date are processed at the same time using the schools' oversubscription criteria to prioritise applications if necessary. Applications received late are processed after all of the applications received on time. Last year, 94% of applicants received offers for their first preference school, and 98.4% of applicants received an offer for one of their top three preferred schools. The council is keen that parents take into account how their child will travel to school when applying, as the nearest school for school transport purposes may not be the catchment area school. They can check this by entering their postcode here: <https://www.suffolk.gov.uk/children-families-and-learning/schools/school-places/school-catchment-areas/nearest-school-checker>

Parents and carers can apply online for a school place here: <https://www.suffolk.gov.uk/children-families-and-learning/schools/school-places>

## **Social Media and Helpful Links**

Follow us on:

**Twitter** - [Suffolk Green, Lib Dem & Independent Group \(@SuffolkGLI\) / Twitter](#)

**Instagram** – [https://www.instagram.com/suffolkgli\\_group/](https://www.instagram.com/suffolkgli_group/)

**Facebook** - [Suffolk GLI - Green, Liberal Democrat & Independent Group | Facebook](#)

**Website** - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

Cost of Living help and

advice: <https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6> Bene

fits advice and

support: <https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/adult.page?adultchannel=0>

Flood preparation advice: <https://www.suffolk.gov.uk/suffolk-fire-and-rescue-service/fire-and-rescue-safety-advice-in-the-community/what-to-do-in-a-flood>

<https://suffolkprepared.co.uk/get-prepared/risk-advice/flooding/>

Flood recovery advice and support: <http://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk>



## Report to Parishes for Oct 2025

I am pleased to make my first parish report since March this year I suffered as many will know a bleed on the brain and recovery is still ongoing. Early next year I hope to attend a radiotherapy session which will reduce and nullify such a risk which went undetected because it was so small but significant and was something that was born with so not to do with disability or work related.

In the meantime, I would like to thank Councillor Derek Davies in Shotley Ward for covering the interim period and for overseeing any applications arising in both ward matters and locality budget applications.

The time spent in council has been short so thus this will not be a particularly lengthy report. As you already know by now there will be a local government shake up which will see either an all encompassing one Suffolk model proposed by the county council or a model of unitary authorities east, west and southeast.

As a council we have been extremely busy relaying this information to Cllrs including workshops whereupon I recently attended one in Stowmarket to know the timeline of events leading up to Spring next year where the govt will decide which model to go forward with.

Further details of Unitaries and how the maps will evolve will be if not already available via the Babergh website there will also be a public consultation soon.

Submission to the government making the case for unitaries from all local councils was enacted on September 26<sup>th</sup>, [Three councils for Suffolk business case submitted to the government - Babergh District Council - babergh.gov.uk / midsuffolk.gov.uk](#) The vote in the last full council meeting at Babergh to adopt the plan was cast on the 23<sup>rd</sup> 17-4 with 2 abstentions.

The Live Well in Winter Grant has returned for a third year, up to £2000 can be applied for and applications need to be submitted on Sunday Oct 19<sup>th</sup>, more details can be seen on the Babergh website.

Finally, there is an initiative from Babergh recently which you may have already have seen, which is Rural Coffee Caravan, an independent charity which has a vital link to rural communities, the full details can be seen below in a rural ward such as Orwell, this is something that is particularly vital.

Making a difference to rural communities throughout Suffolk

Small charity, helping reduce the stress of isolation & loneliness in rural Suffolk; offers a meeting place & access to life-improving information. Also leads & develops the MeetUpMonday Network



Page · Non-profit organisation



Office 1, Church Farm Yard, The Causeway, Walsham le Willows, Bury St. Edmunds, United Kingdom



01284 663472



[info@ruralcoffeecaravan.org.uk](mailto:info@ruralcoffeecaravan.org.uk)



[ruralcoffeecaravan.org.uk](http://ruralcoffeecaravan.org.uk)





# TATTINGSTONE

## Parish Council

Rachel Belcher-Nairn  
Clerk to the Council

Windmill Lodge, Mill Road  
Buxhall, Stowmarket  
IP14 3DS  
07713 864505  
clerk@tattingstoneparishcouncil.gov.uk

Paper submitted by the Clerk to the Council in advance of the Parish Council meeting on 06 Oct 2025

### Parish Clerk's Report – October 2025

#### a) To review actions from the previous meeting

MONTH	MINUTE NO.	ACTION	WHO
Sept	6b.18	Attend LGR debate at Hadleigh Guildhall <i>Completed 12/09</i>	RBN
Sept	6c	Obtain one further quote for dog waste bin <i>Ongoing</i>	RBN
Sept	6c	Obtain one further quote for dog waste bin <i>Ongoing</i>	RBN
Sept	6c	Engage Bendall & Sons for registering the playing field <i>Ongoing, originals need to be found</i>	RBN
Sept	6c	Contact Highways re. school sign <i>Completed</i>	SH
Sept	8e	Register support for Ipswich Recycling Centre upgrade <i>Completed via email</i>	RBN
Sept	9a	Adopt & implement Sexual Harassment Policy <i>Completed</i>	RBN
Sept	9b	Adopt & implement new Standing Orders <i>Completed</i>	RBN
Sept	9b	Adopt & implement new Financial Regulations <i>Completed</i>	RBN
Sept	10a	Register support for DC/25/02497 & DC/25/02498 <i>Completed (via email, portal offline)</i>	RBN
Sept	12b	Write to PFC with PC support & spend commitment <i>Completed</i>	RBN
Sept	12b	Advise PFC of Locality Budget availability	SP
Sept	13d	Write to Peninsula Alliance re. ASB <i>Ongoing – will discuss at upcoming meeting</i>	RBN
Sept	13d	Attend meeting with Suffolk Police <i>Completed</i>	SP/GM/RA

#### b) To receive items of correspondence

Please see Paper 6b.1

#### c) To receive an update from the Clerk on any other Council issues

- Repair to Church Road dog bin:
  - o Existing quote of £70
- Village sign
  - o Second quote received (see PAPER 6c)
  - o Waiting for quote from Cllr Plumbly

- Existing quote of £1725
- School sign A137
  - Councillor Harley kindly followed this up and Suffolk County Council no longer install these signs (see 6b.1)
- Registration of Playing Field
  - Bendall & sons have been emailed the relevant documents but have requested the originals, which I need to find
- SALC organised an event for South Suffolk/Ipswich Unitary Authority area but only some parishes were invited and Tattingstone wasn't one of them. I have asked for any notes to be sent to me.
- External audit – the audit is now closed and the notice has been posted accordingly.
- The Debit Card for Lloyds was cancelled when the previous Clerk was removed from banking so I have applied for a new one, which will take over the Microsoft payments. For now I am paying them and claiming back (see Payments sheet).
- Thanks go to Russel Abbott for cutting the verges on Church Road.

## CORRESPONDENCE OCTOBER 2025

- 1) Correspondence re. village map  
To decide any action
- 2) Email from SCC Highways re. school sign  
FIO
- 3) September update from BMSDC  
FIO
- 4) SALC LGR update  
FIO
- 5) Update from Highways on A137 surface dressing (thanks to Cllr Harley)  
FIO
- 6) Message from Suffolk County Council re. LGR  
FIO
- 7) Emergency Planning training (forwarded to VHC)  
To register any Councillor interest in training on the Shotley Peninsula (early 2026)
- 8) SALC News Bulletin  
FIO (note PCC dates)
- 9) SALC LGR update  
FIO
- 10) Recycling Centre CIL bid success  
FIO
- 11) Safer Suffolk Meetings  
To decide attendance
- 12) Three Unitaries press release  
FIO
- 13) Suffolk Highways update re. A137  
FIO
- 14) Bus timetable update  
FIO
- 15) MHCLG Survey link  
To decide a response, if any
- 16) MSDC grant update  
FIO (forwarded to TGNS)
- 17) Letter sent on behalf of Bentley and Tattingstone about withdrawal of bus service  
FIO
- 18) EP Transport Group minutes link  
Minutes available on request (mentions withdrawal of Tattingstone service)

**1.**

Dear clerk,

I hope to be at the meeting on Monday 1st September and I would like to know if anything is going to be done about the map of the village displayed opposite the church. Water has got into the display and the map is falling apart. This is such a shame as it was an interesting display with lots of information about the history of the village. It now does not give a good impression of our village.

I am looking forward to hearing if the parish council has any plans for this.

Regards,

---

Thank you for your email, which I will add to Correspondence for October as we're past the deadline for September.

While this issue isn't an agenda item for this month, I do know that Andrea has been making enquiries with the original illustrator to get the sign back to looking smart.

Kind regards,

Rachel Belcher-Nairn  
Tattingstone Parish Clerk

## 2.

Dear Simon

I have looked into the enquiry and asked our Community Speed and Safety Engineer and the Licensing Team for their advice on the request for the school directional sign via a street furniture licence. Sorry it has taken so long to get back to you.

In general SCC no longer approve school directional signs on the highway. Occasionally there are some exceptions where new schools are situated within residential estate roads, and it is accepted that there are some old signs out there from years gone past.

In this instance I am afraid that the decision is that Tattingstone Village is signed off the A137 at the Wheatsheaf crossroads and the route takes you directly past the village school – see inspection image from 28 August 2025 below. A licence would not be granted to install a specific sign directing drivers to the school within the village. It's generally accepted that staff, parents/carers and deliveries would know the route to the school and the sign would not be approved to be installed as a means to promote the school as a village service.



I am sorry that this was not advised when the enquiry was first received by Highways. I hope that's ok, I know this is not what you or the PC are expecting or wanting as an outcome.

3.



**Three Councils For Suffolk: Big enough to deliver, local enough to care**

The five district and borough councils of Suffolk, Babergh, East Suffolk, Ipswich, Mid Suffolk, and West Suffolk, have launched their joint Three Unitary Councils for Suffolk proposal, a locally led plan to reshape local government and deliver stronger, more responsive services to communities across the county.

**Suffolk routes revealed for opening stages of Lloyds Tour of Britain Men**

The two stage routes that will open this year's Lloyds Tour of Britain Men in East Suffolk and Mid Suffolk and Babergh, have been revealed, that will see the world's top cyclists pass through dozens of communities and cover more than 300 kilometres of Suffolk roads.

**New emergency temporary accommodation for those most in need**

Babergh and Mid Suffolk Councils are to invest in additional temporary accommodation – helping those at risk of homelessness.

**Twelve new electrical recycling banks installed in Babergh and Mid Suffolk**

Residents can now recycle their broken electricals at one of 12 electrical recycling banks located in the districts.

**Celebrate our local heroes – nominate now for the 2025 Move More Awards**

Public nominations are now officially open for the 2025 Move More Awards – an event that celebrates the people, groups and organisations who champion sport, physical activity, movement and social cohesion across our communities.



4.

Dear all

I hope everyone had a good summer break - although it feels like your workloads remain high as we have experienced a busier than usual August with lots of enquiries and extra activities involving local government re-organisation (LGR).

### **Devolution**

We have started to notice candidates emerging for the proposed Mayor for Norfolk and Suffolk who will be directly elected in May 2026.

We met with colleagues from the Norfolk Association of Local Councils during August and agreed to write jointly to our respective County Councils to ensure our representative role on behalf of almost 1,000 town and parish councils and parish meetings was on record and interest in future development of the new strategic authority.

### **Local Government Re-organisation**

In my last update I suggested you put our forum dates in your calendar and get a place booked. We have now published details of who will be attending from County, District and Borough Councils and the session will give you the opportunity to hear about final proposals due to be submitted to Government by 26th September.

#### **Book via the member portal**

- **West Suffolk Area Forum - 18th September, 7pm**
- **East Suffolk Area Forum - 25th September, 7pm**
- **Babergh/Mid Suffolk JOINT Area Forum - 30th September - 7pm**

The forums include elections of our Chairs and Vice Chairs who make up the SALC Board. We will try and deal with this important governance task as quickly as possible.

In case you are not aware there are now two websites:

<https://threecouncilsforsuffolk.org/> and

<https://onesuffolkcouncil.co.uk/one-suffolk-one-council-one-stronger-future/>

**Final detailed business cases** will be out soon and debated/hopefully approved by each district, borough and county council in September. **We recommend our members either attend or watch the live stream of the relevant meetings.**

**Suffolk County Council** - final business case approval full council debate - Tuesday 16th September. [Use this link to their committee page for more details on how to watch.](#)

**East Suffolk Council** plan to take a report to full council on 24th September. [Use this link to their committee page for more details on how to watch.](#)

**West Suffolk Council** - [Use this link to their council meetings live stream page.](#)

**Babergh / Mid Suffolk** - [here is a link to their democratic services page with details of up and coming meetings for information.](#)

**Ipswich Borough Council** - the decision about submitting proposals to government will be taken on the evening of 24th September at Ipswich Town Hall. There will be a debate which starts at 6 pm and then a formal decision made by the Executive which will meet after Council finishes. The meeting is open to the public and audio recordings taken and published on their website. If any representatives from town and parish councils and parish meetings wish to attend please email [ainsley.gilbert@ipswich.gov.uk](mailto:ainsley.gilbert@ipswich.gov.uk) so that they can ensure there is sufficient seating available.

### **Response to SALC from Government**

In July I shared with you my letter to Government - [here is a link to the letter for your information.](#) We have now received a very positive [reply which can be viewed here.](#)

### **Visit to Westminster**

I received (and accepted) an invitation from James Cartlidge MP, (South Suffolk) and Cllr. Matthew Hicks (Leader of Suffolk County Council) to a Parliamentary Leaders' Discussion and Q&A to explore local government re-organisation in Suffolk and the implications for economic growth, local accountability, communities, democracy, service design and efficiency. It takes place on Thursday 11th September and I will provide an update in my next bulletin.

### **Workshops for parishes and Three Unitary Councils for Suffolk Collaboration**

In mid-August we received confirmation from district and borough councils, as part of their preference for 3 unitary councils for Suffolk, continued support for SALC as a critical Suffolk-wide organisation and invited to meet with representatives to discuss this further.

Our Chair (Andrew Lewis) and Vice Chair (Rhys Jarvis) of the Board, myself and Laura Sampson met with Chris Bally, CEO of East Suffolk Council, and Helen Pluck, CEO of Ipswich Borough Council on 22nd August. The key outcomes were:

- a seat for SALC on the equivalent of the public sector leaders' board as the voice for town and parish councils*
- supported commissioning of SALC by all unitary authorities mirroring the current arrangement with Suffolk County Council and*
- SALC to assist in the creation of a new Town Council in Ipswich*

### **Workshops - 2nd, 3rd, 4th September**

SALC were also asked to help facilitate three initial workshops across Suffolk with up to 20 town and parish councils, parish meetings, to map current interactions between our sector and current authorities. They would look at what works, what is challenging, what should be retained, what could be improved and then also what future interaction might look like.

As there was very little notice, we targeted a selection of [councils who took part in our survey earlier this year](#) and invited chairs and clerks to attend.

We will share the outcome of those workshops with all members and plan for future opportunities over the next 12 months so we can extend the invitation next time around - there are likely to be more in the future.

If you have any questions please do not hesitate to contact me at [ceo@suffolk-alc.gov.uk](mailto:ceo@suffolk-alc.gov.uk).

**Sally Longmate, CEO Suffolk Association of Local Councils**

**5.**

Thank you for contacting us regarding our recent surface dressing works at the A137, Tattingstone.

I have escalated your concerns regarding the cats eyes to the relevant Scheme Delivery Manager, who has confirmed that, unfortunately, our subcontractor was unable to complete these works on their initial site visit.

The works have now been programmed for the earliest possible date that we could secure road space for, which is Tuesday 7 October.

Thank you again for your enquiry and hopefully the above provides reassurance that these works will be completed shortly.

Kind Regards

## 6.

### **We did it – thank you!**

This summer, Suffolk County Council undertook the largest engagement exercise in our history—an ambitious mission to ensure that people, businesses, and organisations across Suffolk had the opportunity to learn more about Local Government Reorganisation, share their views, and help shape the future of local services.

Our goal was simple: to listen, to learn, and to explain why we believe in a **One Suffolk** approach—bringing services together under a single council to better serve our communities.

Over the summer we have:

- Held over 50 engagement sessions—both in person and online—with Town and Parish Councils, business groups, residents' associations, charities, and community organisations.
- Delivered a leaflet to every household in Suffolk, inviting residents to take part in our survey and tell us what matters most to them.
- Visited towns across the county as part of our Local Matters public engagement events.

The response has been phenomenal:

- We've engaged with over 465 Town and Parish Councillors and Clerks.
- Received 8,189 responses to our residents' survey.
- Spoken directly with hundreds of people in towns across Suffolk.

To every town and parish council, and to the wider Suffolk community—thank you. Your time, your insights, and your commitment have helped shape this pivotal moment for Suffolk.

As we approach the publication of our business case for **One Suffolk**, we know that listening and engaging must continue. It's at the heart of what **One Suffolk** is all about.

We'll be arranging further sessions once our business case is published—so we can walk you through the details, explain how the proposals will benefit your council and community, and explore how you can help us build a smarter, simpler, and better council for Suffolk.

Thank you again.

Cllr Richard Rout,  
Cabinet Member for Devolution, Local Government Reorganisation and NSIPs

7.

Good Morning,

I hope this message finds you well. My name is Tarik Foley, and I am an Emergency Planning Officer with the Suffolk Joint Emergency Planning Unit (JEPU) I am reaching out to you as the one of the contacts for your Town or Parish within Babergh and Mid Suffolk.

Under the Civil Contingencies Act 2004, Local Authorities have a statutory duty to provide shelter for individuals who may be temporarily displaced due to an emergency. To fulfil this responsibility, we may establish a Rest Centre—typically staffed by trained volunteers from BMSDC. However, response times can occasionally be affected by staff availability and location.

With this in mind, to enhance our preparedness and community resilience, we also offer free training sessions to local community groups interested in supporting emergency response efforts within their town, parish, or neighbourhood. These sessions last approximately three hours and are designed to equip local volunteers with the knowledge and confidence to assist in Rest Centre operations.

Historically these sessions have been aimed at single communities but this year, we are hosting larger Community Rest Centre training events and we would be delighted to welcome attendees from your community.

Honington and Sapiston VH – 23/10/25

Haverhill Arts Centre – 18/11/25

Long Melford Community Village Hall – 26/11/25

All sessions [can be booked here](#) and will run from 1800-2100

We will also be hosting a session in Debenham, and another one on the Shotley Peninsula, so if those locations are preferred then please do let me know of any interest. Those dates will likely be early 2026, however.

8.

# Weekly news e-bulletin

*week commencing 8th September 2025*

## **Police & Crime Commissioner's Update September 2025**

The PCC have release their latest update which includes details of the next wave of public meetings with the PCC and Chief Constable, details of the Accountability and Performance Panel which is on **Friday September 12**, information about the Police and Crime Commissioner's Fund which has just re-opened for applications and a list of current projects funded by the PCC.

[Click here to find out more.](#)

## **Guidance on flying flags from gov.uk**

Following a recent enquiry regarding rules and regulations around flying flags – no specific advice has been recently issued on the matter of flags and therefore the 2021 guidance, Flying flags - a plain English guide, is still the most relevant.

[Click here to view the guide.](#)

## **REMINDER Consultation open - Local Plan for the Broads - Regulation 19 version**

The consultation on the latest version of the Local Plan for the Broads is open and will end **26 September 2025 at 4pm.**

The Local Plan, Sustainability Appraisal and Habitats Regulation Assessment can be found here: [Consultations \(broads-authority.gov.uk\)](https://broads-authority.gov.uk/consultations). There is also an [interactive map](#) available.

This is the last round of consultation before they submit the Local Plan to the Planning Inspector for examination.

For this consultation, if you wish to comment, you need to fill out a form. [The form can be found here.](#)

## **Press release - Sustainable Suffolk Investment**

We have been asked to share this press release for 'A new way to invest that benefits Suffolk and its people' from Sustainable Suffolk (formerly known as Creating the Greenest County).

[Click here to view the press release.](#)

### **Did you know that loft insulation helps homes to stay cool?**

The Suffolk Climate Change Partnership has asked us to share this information on loft insulation. They are trying to help Suffolk residents keep their homes cooler in their summer with loft insulation, and are calling on the parish and town councils to help spread the word.

[Click here to find out more.](#)



9.

Dear all

As promised, we said we would send links out to meetings coming up to discuss the final business cases.

### **One Suffolk**

The detailed business case was published yesterday and is available to view on the County Council website -

<https://www.suffolk.gov.uk/council-and-democracy/council-news/saving-suffolk-39.4-million-a-year-and-enhancing-local-services-one-suffolk-plan-revealed>

We also suggested your council finds the time to watch the live stream of Suffolk County Council's extraordinary meeting taking place on 16th September to give you further insight into the debate for this proposal. The meeting papers have now been published and are available on the County Council website and linked below.

[https://committeeminutes.suffolk.gov.uk/DocSetPage.aspx?MeetingTitle=\(16-09-2025\), The Cabinet](https://committeeminutes.suffolk.gov.uk/DocSetPage.aspx?MeetingTitle=(16-09-2025),%20The%20Cabinet)

Details of webcasting can be found on the County Council website linked below.

<https://www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/county-council/webcasting>

### **Three Councils for Suffolk**

We will send out links and the final business case for Three councils for Suffolk when they are published. As a reminder below are details for your diaries.

**East Suffolk Council** plan to take a report to full council on 24th September. [Use this link to their committee page for more details on how to watch.](#)

**West Suffolk Council** - [Use this link to their council meetings live stream page.](#)

**Babergh / Mid Suffolk** - [here is a link to their democratic services page with details of up and coming meetings for information.](#)

**Ipswich Borough Council** - the decision about submitting proposals to government will be taken on the evening of 24th September at Ipswich Town Hall. There will be a debate which starts at 6 pm and then a formal decision made by the Executive which will meet after Council finishes. The meeting is

open to the public and audio recordings taken and published on their website. If any representatives from town and parish councils and parish meetings wish to attend please email [ainsley.gilbert@ipswich.gov.uk](mailto:ainsley.gilbert@ipswich.gov.uk) so that they can ensure there is sufficient seating available.

### **Visit to Westminster**

My visit to Westminster this week has been cancelled due to tube strike - new date to be arranged.

### **Workshops - 2nd, 3rd, 4th September**

We helped facilitate three initial workshops across Suffolk with up to 20 town and parish councils, parish meetings last week in partnership with district and borough councils. We are waiting for the notes and will share the feedback across all councils.

If you have any questions please do not hesitate to contact me at [ceo@suffolk-alc.gov.uk](mailto:ceo@suffolk-alc.gov.uk).

**Sally Longmate, CEO Suffolk Association of Local Councils**

**10.**

**Successful Community Infrastructure Levy (CIL) Bid - Notification**

Dear Clerk

We are pleased to inform you that a recent CIL bid for funding from Babergh District Council CIL fund has been successful.

This CIL bid is a collaborative spend project from Suffolk County Council in Ipswich.

The project details are as follows:

Project Name - Ipswich Recycling Centre

CIL Ref - B24-07

Amount of CIL funding - £123,266.00

Applicant - Suffolk County Council

Should you wish to receive further details of this project for your information, please do not hesitate to contact the Infrastructure Team.

11.

**Working for a Safer Suffolk - distribution to respective Town & Parish Councils**

As part of their new Lottery-funded project "Working for a Safer Suffolk" they are pleased to let you know that they have planned two high-level meetings:

**7th October, afternoon - East Command Area**

**8th October, afternoon - South Command Area**

Meeting for the East Command Area: 7th October afternoon, at the Huntingfield Hub near Halesworth.

This new project, managed by the Suffolk Neighbourhood Watch Association with funding from the Lottery, brings together a high-level meeting between the Police, Town & Parish Councils and Neighbourhood Watch representatives to join forces to work together on building safer communities.

[Click here to view the agenda.](#)

[Click here to register.](#)

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Meeting for the South Command Area: 8th October afternoon, at All Saints Kesgrave.

This new project, managed by the Suffolk Neighbourhood Watch Association with funding from the Lottery, brings together a high-level meeting between the Police, Town & Parish Councils and Neighbourhood Watch representatives to join forces to work together on building safer communities.

12.

**Sent on behalf of Cllr John Ward, Babergh District Council leader, and Cllr Andy Mellen, Mid Suffolk District Council leader**

Dear Town and Parish Clerks

Today, Suffolk's district and borough councils are publishing our detailed proposal for the future of local government in the county – and we want you to be among the first to see it.

As you know, we have been working together on a case for **three new unitary councils** in Suffolk as part of our joint response to Local Government Reorganisation. It has been developed through comprehensive local engagement.

These would cover the areas of Central and Eastern Suffolk, Western Suffolk, and Ipswich and Southern Suffolk. These are only working names at this stage.

Thank you to all of you, our town and parish councils, for your valued feedback, questions and comments over recent months.

[You can now read our full proposal here.](#) You will see it makes clear the important role town and parish councils have in any future arrangements.

We have also included a media release at the bottom of this message, which provides an outline of the case.

In terms of the next steps, Babergh District Council meets on September 23 and Mid Suffolk District Council on September 25 to discuss the proposal.

Subject to council decisions, all submissions will then go to Government on September 26. The Ministry of Housing, Communities and Local Government will then carry out a further consultation and make a final decision next year.

Elections for the new shadow unitary authority or authorities are then expected to take place in May 2027, ahead of the new structure going live in April 2028.

In the meantime, our new regional Mayor for Norfolk and Suffolk is due to be elected in May 2026.

As always, if you have any questions, don't hesitate to contact us. We will, of course, continue to keep you updated and speak again in the coming months.

Thank you

Cllr John Ward, Babergh District Council leader  
Cllr Andy Mellen, Mid Suffolk District Council leader

**Media release issued on behalf of Babergh District Council, East Suffolk Council, Ipswich Borough Council, Mid Suffolk District Council, West Suffolk Council**

[You can now read the full Three Councils for Suffolk Case for Change on the website](#)

**For immediate release**

## **Case for Change plans to revolutionise Suffolk council services published**

Plans to revolutionise council services in Suffolk – delivering real improvements for local communities, saving at least £34m a year, and reinvesting £20m of that money annually into council services – have been published today.

The Three Councils for Suffolk Case for Change, with analysis from Social Care Institute for Excellence (SCIE), shows that an additional £67.5m could also be unlocked each year through localising Adult and Children's services – improving care for vulnerable children and adults and reducing cost through focusing on prevention and early help.

The proposal will deliver councils that are “big enough to deliver, local enough to care” – reflecting public desire to keep services and democracy close to where they live.

The councils will now debate and finalise the proposal to meet the Government's deadline of 26 September.

The proposal meets the Government's criteria that unitaries must have a “clear rationale”, be “sensible economic areas” and have “sensible geographies”.

It also provides simplicity for residents with all services that are currently the responsibility of county, borough and district councils subsequently delivered by just “one local unitary authority where you live.”

The proposed three new council areas will be for Central and Eastern Suffolk, Western Suffolk, and Ipswich and Southern Suffolk. These are working names at this stage.

Key elements of the proposal include:

**Delivering value for money** – cutting six current councils to three. They will pay for themselves within five years and unlock £34 million in annual savings, while allowing reinvestment of £20 million. Independent analysis shows that adopting an agile, locally driven approach to social care, with a strong emphasis on prevention and early intervention, could unlock opportunities worth a further £67.5 million per year.

**Putting residents and communities first** - services delivered by local councils that know their communities – ensuring decision making and democracy are in the hands of local people and organisations. They will enable the voluntary and community sector, which is a lifeline for residents, to thrive through better engagement and fairer funding.

**Equalising Council Tax** – Modelling shows Council Tax can be equalised within each new council area within one year of the new councils forming. Under this model

no household would see a greater increase in their 2028/29 council tax than under the current system.

**Allowing for joint working** - enabling councils to continue to work together across Suffolk where there is commonality of service, through shared service arrangements for additional efficiency.

**Better focus on local need** - recognising that Suffolk is a diverse county with very different needs, geography and history. Three unitaries based in three distinct areas will provide the clearest opportunity to prioritise and focus on these needs, opportunities and challenges, more than a remote single authority which would have to balance competing priorities.

**Improving services for you** - providing services tailored to meet local needs rather than one size fits all. This also recognises that many services described as 'countywide' are, in practice, delivered through locally organised teams to better meet community needs.

**Strong local democracy** - ensuring decision makers are close to those who must live with the decisions made, that they have the capacity to deal effectively with the workload and are able to respond to local concerns. Under the proposals for three unitaries, each with between 60 and 66 councillors, individual councillors will focus on and represent around 4000 residents. Local Government Boundary Commission for England guidance says no one council should have more than 99 councillors. If this guidance is applied to one council for the whole of Suffolk a councillor would represent around 8,000 people. The ability to effectively represent people in a ward will also be much better under a three unitary model than a countywide authority as population grows to more than a million by 2045. The proposals will also empower and build on our strong relationship with town and parish councils.

**Driving innovation and getting the essential services right** – better supporting transformation, flexibility to react to local circumstances and driving prevention agendas in public services while delivering high quality services.

**Ensuring a louder voice to champion Suffolk** – the new Norfolk and Suffolk mayor will have a large area to cover. Three unitaries will provide better support and local representation to aid decision-making and ensure delivery of priorities.

The proposal has been built on public and partner engagement, including public events, face-to-face engagement with stakeholders, meetings, workshops and briefings.

They have also been shaped by the views of over 2,200 respondents to an online survey where more than one-third of respondents ranked "being local" as their top priority for future councils – something that could not be achieved by a one size fits all approach.

Three new councils would also build on the work of Suffolk's district and borough councils which have already achieved £330 million in savings in the last 10 years, through transformation, driving value for money and income generation.

Joint quote from the Suffolk district and borough Leaders:

*“The people of Suffolk have made it clear: they want their council and councillors to be rooted in their communities, local, responsive, and focused on delivering value for money. Our Case for Change to Three Councils for Suffolk sets out a vision for three local unitary councils, delivering exactly that.*

*“By bringing all services under one roof in each area, the proposal strikes a balance between strong leadership and genuine local delivery. It ensures that Suffolk’s towns, villages, urban centres, and coastlines - and the communities and businesses within them - receive the attention and support they deserve.*

*“These new councils would take on all responsibilities currently held by county, district, and borough councils, simplifying governance and ensuring services are delivered by a single, accountable body in each area.*

*“Crucially, parish and town councils will continue to play a vital role in representing their communities. Our proposal aims to strengthen their voice, ensuring they are fully engaged in decision-making and empowered to support residents more effectively.*

*“Our figures also show that this will not only drive millions in savings and investment but will be the best way to deliver locally tailored services and better outcomes. It enables councils to transform and, like similar other unitary authorities in the UK, find more targeted ways to improve the delivery of vital services like social care, housing and much needed infrastructure. Three Councils for Suffolk delivers in a way that a one size fits all solution cannot. We look forward to the debates and moving the proposal forward to build more responsive, resilient and inclusive Suffolk Councils that work for everyone.”*



**13.**

Dear all,

For your awareness, we are planning to return to A137, Brantham, Tattingstone and Bentley. This is to install studs and reinstate some road markings which we were unable to complete on our previous visit.

The works are programmed to take place between the hours 7pm and 5am on the nights of Tuesday 7 October and Wednesday 8 October. During this time, the road will be closed to ensure the safety of highway users and our operatives.

All other details can be found in our previous email below.

As we plan roadworks in advance, we schedule extra days to allow for bad weather or other delays beyond our control. If we need to make major changes to our work dates, we will update the information signs on site and our social media channels accordingly.

A plan showing the diversion route for these works is attached to this email. When we close the road and put a diversion in place, the route needs to be accessible to vehicles of all shapes and sizes. We make our diversions as clear as possible by placing appropriate signing along the route. The latest updates on our works can be found on the [One.Network](#) website.

There may be times that essential emergency works are required to take place on the highway network without advanced notice – you can follow [Suffolk Highways on Facebook](#) for the latest emergency roadwork updates.

Please use any contacts within your division or parish to circulate this notification.

If you have any queries on the above, please contact us on 0345 606 6171. Thank you for your patience while we carry out these essential works.



## Bus timetable updates

Here is a summary of the latest bus timetable updates from Suffolkkonboard for bus services within the district council you are located.

To view a full list of all upcoming bus timetable changes in Suffolk, visit [Suffolkkonboard](#).

Click on the bus number to view the new timetable.

Bus number	Route	Operator	Timetable change	Date of change
615	Chantry - Tattingstone - Stutton - Holbrook Academy	Ipswich Buses	The operator has made a minor route adjustment. Route now goes down Hawes drive to avoid Sinclair Drive due to parked cars causing an issue.	31/08/2025

To stop receiving bus timetable updates from Suffolkkonboard, please email [passenger.transport@suffolk.gov.uk](mailto:passenger.transport@suffolk.gov.uk)

15.

**MHCLG survey - neighbourhood governance**

At the fortnightly meeting County Associations held last week with the National Association of Local Councils (NALC) we were presented with information about a survey from the Ministry of Housing, Communities and Local Government (MHCLG) regarding local authority-led neighbourhood governance structures. We were asked to promote it to parish and town councils and parish meetings in our area and encourage a response. The closing date is 7th October 2025.

[Click here to view our blog post for more information.](#)

**16.**

Good Afternoon

I wanted to take the opportunity to share with you 2 current grant opportunities for Babergh voluntary organisations.

Could I please ask that you share these with any groups in your parish that would be eligible to apply.

Specifically is our Live Well in Winter Fund which has opened again this year – this maybe if interest to organisations such as Lunch Clubs or friendship groups.

Kindest regards

Laura

**SUSTAINABLE COMMUNITIES' FOOD FUND - BABERGH**

The Sustainable Communities Food Fund is funding that small scale food initiatives, such as community pantries, can use for capital and revenue costs such as training for volunteers, and buying equipment, planters or fruit trees. Up to £5,000 can be applied for here. More information is available [here](#) for Babergh.

**LIVING WELL IN WINTER GRANTS – BABERGH**

This funding is aimed at supporting people in our communities thrive over the winter months. Funding is available to community groups looking to tackle issues such as increased social isolation which are prevalent over winter. Up to £2,000 can be applied for.

More information is available [Mid%20Suffolk%20District%20Council%20Funding%20-%20Mid%20Suffolk%20District%20Council%20-%20babergh.gov.uk%20/%20midsuffolk.gov.uk]here for Mid Suffolk and [here](#) for Babergh.

17.

*We write as Chairs of Tattingstone and Bentley Parish Councils on behalf of our residents to protest at the withdrawal of the only service from and to from our villages (at two days' notice) in July.*

*Whilst only provided as once daily, each day, the service provided a lifeline for residents to access shops and services in Ipswich.*

*The suggested alternative of using the 93 service from Capel is not tenable as it could only be accessed via a 3.2 mile return walk via a C class road to Capel with no footpath (Capel road) The other alternative - to use the Connecting Communities services, which would need to be booked in advance and would cost £4.50 return to Bentley plus the bus fare. This would be potentially a prohibitive cost to the likely users.*

*We urge planners of Suffolk bus routes and services to look at a service route including Tattingstone and Bentley that could attract a sustainable passenger usage.*

**18.**

Good morning

Please find attached minutes of the EP Passenger Interest Group meeting held on 19.09.25

These plus minutes of previous meetings can be found on our website here - <https://www.suffolkonboard.com/suffolk-enhanced-partnership/board-and-working-group-meetings/>

Regards

30/09/2025

Rachael

Tattinstone Parish Council

Estimate as requested:

Repair Village sign

To take out existing post remains and install new post approx. 2.4m high,

Fit the village sign to the new post.

- Given the uncertainty of how the existing post has been set into the plinth, we don't know if any brickwork will need to be taken off and rebuilt until we start the work.
- Therefore, the price given is to supply and fit new post and fit the village sign, assuming the existing post comes out with no issue.
- If we need to dismantle/rebuild any brickwork this would be charged extra on a day rate plus any extra materials.

Supply and fit wooden post and village sign - total cost - £920

Supply and fit steel post and village sign - total cost - £975

**PAPER 8.b****PAYMENTS AGREED/RATIFIED AT THE MEETING HELD ON 1<sup>st</sup> September 2025****PAYMENTS MADE**

<b>Payee</b>	<b>Detail</b>	<b>Method</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
R. Belcher-Nairn	Clerk salary Aug 2025	BACs	641.55		641.55
R. Belcher-Nairn	MS365 Subscription (paid by personal card due to debit card being cancelled)	BACs	8.51	1.70	10.21
R. Belcher-Nairn	Reimbursement for Tatt PC share of FILCA (paid directly to SLCC by RBN)	BACs	44.40	8.88	53.28
NEST	RBN Pension Contribution	Direct Debit	56.72		56.72
Tesco Mobile	Phone	Direct Debit			15.99
SLCC	Training – Virtual Conference (Tatt PC share)	24.05	4.81		28.86
Lighthouse	Donation as agreed in May	BACs	150.00		150.00
BMSDC	Dog bin emptying	BACs	498	99.60	597.60
Lloyds	Service charge	DD	4.25		4.25
					<b>£1558.46</b>

**INCOME RECEIVED**

<b>Payee</b>	<b>Detail</b>	<b>Method</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
Babergh DC	Precept Part 2	BACs	8502.90		8502.90
					<b>£8502.90</b>

**PAYMENTS TO BE MADE**

<b>Payee</b>	<b>Detail</b>	<b>Method</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
R. Belcher-Nairn	Clerk salary Sept 2025	BACs	663.20		663.20
R. Belcher-Nairn	MS365 Subscription (paid by personal card due to debit card being cancelled)	BACs	8.51	1.70	10.21
R. Belcher-Nairn	Reimbursement for Suffolk Wildlife event ticket	BACs	20.00		20.00
HMRC	P30 Q2 2024-25	BACs	595.37		595.37
NEST	RBN Pension Contribution	Direct Debit	58.71		58.71
Tesco Mobile	Phone	Direct Debit			15.99
PKF Littlejohn	External Audit	BACs	210.00	42.00	252.00
CAS	Insurance	BACs	639.22		639.22
SALC	Payroll Services Mar-Sept 2025	BACS	48.00	9.60	57.60
					<b>£2312.3</b>

**Countersigned by.....Chair of Parish Council**



**All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012**

**Note:** Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers.



## CIL SPENDING REVIEW – Sept 2025 for the year ending 31 March 2026

Neighbourhood CIL is governed by the CIL Regulations and the rate at which it is paid is set out in national legislation. For those Parish Councils with a made Neighbourhood Plan it is 25% (with no CAPO and for Parishes where there is no made Neighbourhood Plan it is 15% subject to a cap which is set out nationally (in legislation). *The cap is worked out at £100 index linked per occupied property within the parish. The cap rate is set for the year and changes on the 1<sup>st</sup> January each year.*

### 1. CIL Resources available

CIL funding currently stands at:

Financial Year	Income	Expenditure	CIL running Total	Timescales
2021-22	£7,485.48		£7485.48	06.10.26
2022-23	£10,838.85		£18,324.33	07.04.27
2023-24		£263.99	£18,060.34	
		£887.95	£17,172.39	
		£1245.00	£15,927.39	
		£49.83	£15,877.56	
2024-25	£13817.81	£6507.25	£23,188.12	
2025-26	£0.00			
Committed		£4577	£18,611.12	Balance after committed funds
<b>Totals</b>	<b>£32,142.14</b>	<b>£13,531.02</b>		

### 2. Projects completed as bids against the Neighbourhood CIL Pot

*The following projects having been previously approved as valid projects for the Neighbourhood CIL pot are now completed with monies being fully paid out*

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position

### 3. Projects identified as potential bids against the Neighbourhood CIL Pot

*The following projects have been identified as valid bids against the Neighbourhood CIL Pot, have approval and are awaiting completion with monies being fully allocated and therefore committed:*

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position
Play area updates	None allocated	£18,000	Neighbourhood CIL (BDC)	£4577	Once BDC CIL Funding approved	Funding request to BDC CIL underway

**4. The following projects may be identified or submitted as potential discussion bids and will provide the basis for infrastructure spending as developments come online**

*Items highlighted in GRAY will be identified on an “as and when demand” as the parish continues to grow*

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Additional consultation required	Further information
New Grit Bins	On as an when basis			Neighbourhood CIL (Parish)		
New Waste Bins	On as and when basis			Neighbourhood CIL (Parish)		
New Parish Benches	On as and when basis			Neighbourhood CIL (Parish)		



**TATTINGSTONE**  
Parish Council

Tattingstone Parish Council  
Windmill Lodge, Mill Road  
Buxhall, Stowmarket  
IP14 3DS  
07713 864505

[clerk@tattingstoneparishcouncil.gov.uk](mailto:clerk@tattingstoneparishcouncil.gov.uk)  
[www.tattingstoneparishcouncil.co.uk](http://www.tattingstoneparishcouncil.co.uk)

**DONATION REVIEW – Sept 2025 for the year ending 31 March 2026**

Financial Year	Budget	Expenditure	Recipient	Running Total
2023-24	£800	£500	Tattingstone VH Fete Committee	£300
		£50	Royal British Legion	£250
2024-25	£800	£500	Tattingstone VH Fete Committee	£550
		£50	Royal British Legion	£500
2025-26	£800	£500	Tattingstone Playing Field Committee	£800
		£150	Lighthouse Women's Aid	£650
<b>Totals</b>	<b>£2400</b>	<b>£1750</b>		<b>£650</b>

# Tattingstone Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 30/09/2025</b>		
	Cash in Hand 01/04/2025		45,862.52
	<b>ADD</b> Receipts 01/04/2025 - 30/09/2025		18,817.01
	<b>SUBTRACT</b> Payments 01/04/2025 - 30/09/2025		64,679.53
			12,839.68
	<b>Cash in Hand 30/09/2025</b> (per Cash Book)		<b>51,839.85</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 30/09/2025	0.00	
	Current Account 30/09/2025	0.00	
	Deposit Account 30/09/2025	0.00	
	Lloyds Account 30/09/2025	16,688.66	
	Lloyds Commercial Instant Access 30/09/2025	35,151.19	
			<b>51,839.85</b>
	Less unrepresented payments		
			51,839.85
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>51,839.85</b>
	<b>A = B Checks out OK</b>		

# Tattingstone Parish Council

1 October 2025 (2025-2026)

## Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 01/10/2025)

		Last Year 2024-2025				Current Year 2025-2026								Next Year	
Administration		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
8	Payroll costs			120.00	69.75					126.00	32.00		32.00		
9	Audit			500.00	484.00					524.96	282.00		282.00		
10	Hall Hire			250.00	279.50					262.48	210.00		210.00		
11	Website/email			300.00	262.22					315.00	52.00		52.00		
12	Insurance			560.00	555.57					587.96					
13	Training			200.00	186.00					209.96	127.65		127.65		
14	GDPR Costs			40.00	35.00					42.04					
15	Miscellaneous				115.03						25.50		25.50		
16	Staff recruitment			200.00						209.96					
17	Election costs			200.00						209.96					
35	Tax & NI				409.92										
36	Accounting Package			250.00	228.00					262.48	228.00		228.00		
38	Stationary			100.00						105.04					
39	Postage			20.00						20.96					
40	Mobile Phone				71.64						51.59		51.59		
41	Microsoft 365				77.40						51.33		51.33		
SUB TOTAL				2,740.00	2,774.03					2,876.80	1,060.07		1,060.07		

		Last Year 2024-2025				Current Year 2025-2026								Next Year	
CIL		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
5	CIL income	500.00	13,817.81			524.96									
31	CIL expenditure				6,490.37										

# Tattingstone Parish Council

1 October 2025 (2025-2026)

## Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 01/10/2025)

SUB TOTAL		500.00	13,817.81	6,490.37		524.96									

## 1 October 2025 (2025-2026)

### All Cost Centres and Codes (Between 01/04/2025 and 01/10/2025)

Subscriptions/grants/Donations		Last Year 2024-2025				Current Year 2025-2026								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget



# Tattingstone Parish Council

1 October 2025 (2025-2026)

## Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 01/10/2025)

18	SALC Subscription	275.00	280.69		288.79	278.23	278.23
19	SLCC Subscription	130.00	88.80		136.48		
20	Donations	800.00	550.00		839.96	650.00	650.00
21	Church Support	800.00			839.96	800.00	800.00
SUB TOTAL		2,005.00	919.49		2,105.19	1,728.23	1,728.23

Tattingstone Tattler		Last Year 2024-2025				Current Year 2025-2026								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
Code	Title														
4	Tattingstone Tattler Inc														
22	Tattingstone Tattler Ex														
SUB TOTAL															

## Summary

TOTAL	16,846.00	30,463.25	16,846.00	24,201.11	17,688.28	17,152.84	17,152.84	17,688.15	12,069.21	12,069.21
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**Tattingstone Parish Council**  
**Reserves Balance**  
**2025-2026**

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<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Earmarked</b>					
Tattingstone Allotments	1,056.44			9.88	1,066.32
Tattler	-927.00				-927.00
Neighbourhood Plan	-3,413.50				-3,413.50
CIL	23,351.51				23,351.51
General Fund	24,424.46				24,424.46
<b>Total Earmarked</b>	<b>44,491.91</b>			<b>9.88</b>	<b>44,501.79</b>
 <b>TOTAL RESERVE</b>	 <b>44,491.91</b>			 <b>9.88</b>	 <b>44,501.79</b>
<b>GENERAL FUND</b>					7,338.06
<b>TOTAL FUNDS</b>					51,839.85

Tattingstone Parish Council

# IT POLICY

Version 1.0

## **INFORMATION TECHNOLOGY (IT)**

### **1 ABOUT THIS POLICY**

**1.1** Tattingstone Parish Council recognises the importance of effective and secure information technology (IT) and email usage in supporting its business, operations, and communications.

**1.2** This policy outlines the guidelines and responsibilities for the appropriate use of IT resources and email by council members, employees, volunteers, and contractors.

### **2 SCOPE**

**2.1** This policy applies to all individuals who use Tattingstone Parish Council's IT resources, including computers, networks, software, devices, data, and email accounts.

### **3 POLICY**

#### **3.1 ACCEPTABLE USE OF IT RESOURCES AND EMAIL**

**3.1.1** Tattingstone Parish Council IT resources and email accounts are to be used for official council-related activities and tasks. Limited personal use is permitted, provided it does not interfere with work responsibilities or violate any part of this policy.

**3.1.2** All users must adhere to ethical standards, respect copyright and intellectual property rights, and avoid accessing inappropriate or offensive content.

#### **3.2 DEVICE AND SOFTWARE USAGE**

**3.2.1** Where possible, authorised devices, software, and applications will be provided by Tattingstone Parish Council for work-related tasks.

**3.2.2** Unauthorised installation of software on authorised devices, including personal software, is strictly prohibited due to security concerns.

#### **3.3 DATA MANAGEMENT AND SECURITY**

**3.3.1** All sensitive and confidential Tattingstone Parish Council data should be stored and transmitted securely using approved methods.

**3.3.2** Regular data backups should be performed to prevent data loss, and secure data destruction methods should be used when necessary.

**3.3.3** Online, Cloud-based storage should be used where possible, with access criteria stored offline to allow recovery in the event of catastrophic device failure or loss.

### **3.4 NETWORK AND INTERNET USAGE**

**3.4.1** Tattingstone Parish Council's network and internet connections should be used responsibly and efficiently for official purposes. Downloading and sharing copyrighted material without proper authorisation is prohibited.

### **3.5 EMAIL COMMUNICATION**

**3.5.1** Email accounts provided by Tattingstone Parish Council are for official communication only. Emails should be professional and respectful in tone.

**3.5.2** Confidential or sensitive information must not be sent via email unless it is encrypted.

**3.5.3** Be cautious with attachments and links to avoid phishing and malware. Verify the source before opening any attachments or clicking on links.

### **3.6 PASSWORD AND ACCOUNT SECURITY**

**3.6.1** Tattingstone Parish Council users are responsible for maintaining the security of their accounts and passwords.

**3.6.2** Passwords should be strong and not shared with others.

**3.6.3** Regular password changes are encouraged to enhance security.

### **3.7 MOBILE DEVICES AND REMOTE WORK**

**3.7.1** Mobile devices provided by Tattingstone Parish Council should be secured with passcodes and/or biometric authentication.

**3.7.2** When working remotely, users should follow the same security practices as if they were in an office.

### **3.8 EMAIL MONITORING**

**3.8.1** Tattingstone Parish Council reserves the right to monitor email communications to ensure compliance with this policy and relevant laws. Monitoring will be conducted in accordance with the Data Protection Act and GDPR.

### **3.9 RETENTION AND ARCHIVING**

**3.9.1** Emails should be retained and archived in accordance with legal and regulatory requirements. Regularly review and delete unnecessary emails to maintain an organised inbox.

### **3.10 REPORTING SECURITY INCIDENTS**

**3.10.1** All suspected security breaches or incidents should be reported immediately to the designated IT point of contact for investigation and resolution. Report any email-related security incidents or breaches to the Clerk immediately for referral to the provider.

### **3.11 TRAINING AND AWARENESS**

**3.11.1** Tattingstone Parish Council recommends attending regular training and resources to educate users about IT security best practices, privacy concerns, and technology updates. All employees and councillors will receive regular training on email security and best practices via the local ALC or other appropriate source.

### **3.12 COMPLIANCE AND CONSEQUENCES**

**3.12.1** Breach of this IT and Email Policy may result in the suspension of IT privileges and further consequences as deemed appropriate.

### **3.13 POLICY REVIEW**

**3.13.1** This policy will be reviewed annually to ensure its relevance and effectiveness.

**3.13.2** Updates may be made to address emerging technology trends and security measures.

### **3.14 CONTACTS**

**3.14.1** For IT-related enquiries or assistance, users can contact the Clerk.

**3.14.2** All staff and councillors are responsible for the safety and security of Tattingstone Parish Council's IT and email systems.

**3.14.3** By adhering to this IT and Email Policy, Tattingstone Parish Council aims to create a secure and efficient IT environment that supports its mission and goals.

# Sustainable Communities

Sarah Keys  
Tattingstone Parish Council  
34 Sycamore Way  
Brantham  
Suffolk  
CO11 1TL

Please ask for	: Jasmine Whyard
Telephone	: 0300 123 4000 opt 5 then 3
Our reference	: DC/23/05656
E-mail	: <a href="mailto:planningpink@baberghmidsuffolk.gov.uk">planningpink@baberghmidsuffolk.gov.uk</a>

18th September 2025

Dear Sarah Keys

## **TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78**

**Appeal Reference:** APP/D3505/W/25/3370515

**Appeal by:** Green Switch Capital Ltd  
**Proposal:** Full Planning Application - Construction of a solar farm (up to 40MW export capacity) with ancillary infrastructure and cabling, DNO substation, customer substation and construction of new and altered vehicular accesses.  
**Location:** Land At Grove Farm And Land East Of The Railway Line, Bentley, , ,

**Appeal Start Date:** 15/09/2025

I refer to the above details. An appeal has been made to the Secretary of State against the decision of Babergh District Council to refuse permission.

The appeal will be determined on the basis of an **inquiry**. The procedure to be followed is set out in the Town and Country Planning Appeals (Determination by Inspectors) (Inquiry Procedure) (England) Rules 2000, as amended. The Public Inquiry into the above appeal is proposed to open at 10:00 am on 20 January 2026 and scheduled for 6 day(s). I will write to you at a later date to confirm this date and venue for the Public Inquiry.

This event is scheduled as an in-person, face to face event, there is no option to join remotely at present. However, in the event that the Inquiry needs to be changed at short notice to online and virtual, please register your interest at least 2 weeks prior to the Inquiry date, by sending your email address to us at [planning@baberghmidsuffolk.gov.uk](mailto:planning@baberghmidsuffolk.gov.uk).

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk>.



**Babergh and Mid Suffolk District Councils**  
Endeavour House 8 Russell Road Ipswich IP1 2BX  
Telephone: (0300) 1234000  
[www.babergh.gov.uk](http://www.babergh.gov.uk) [www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)

Please note comments from interested parties on appeals will only be accepted through the Appeals Casework Portal. The Planning Inspectorate will no longer accept interested party comments by email. You may submit comments by post which can be sent to the address below:

Kerr Brown  
The Planning Inspectorate  
Temple Quay House  
2 The Square  
Bristol  
BS1 6PN

**All representations must be received by 20/10/2025.** Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. **All representations must quote the appeal reference.**

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

The appeal documents are available for inspection electronically at Sudbury Library, Market Hill, Sudbury, CO10 2EN or Hadleigh Library, 27-29 High Street, Hadleigh IP7 5AG. Alternatively these documents can also be viewed online at [www.babergh.gov.uk](http://www.babergh.gov.uk).

You can get a copy of one of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from GOV.UK at <https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal> or from us.

When made, the decision will be published online at <https://acp.planninginspectorate.gov.uk>

Yours sincerely


**Philip Isbell**  
*Acting Director of Planning*



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**Babergh and Mid Suffolk District Councils**  
Endeavour House 8 Russell Road Ipswich IP1 2BX  
Telephone: (0300) 1234000  
[www.babergh.gov.uk](http://www.babergh.gov.uk) [www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)





Date: Monday 22<sup>nd</sup> September 2025

Dear consultee,

**Babergh and Mid Suffolk Joint Local Plan Review: Publication of the Draft Babergh and Mid Suffolk Strategic Housing Land Availability Assessment and Forthcoming Call for Sites**

In March 2025 we wrote to those interested in the Babergh and Mid Suffolk Joint Local Plan advising of the publication of a timetable for the preparation of a Babergh and Mid Suffolk Joint Local Plan Review, in what is known as a Local Development Scheme. The Plan Review is to be prepared between 2025 and 2029, and will undergo various stages of community engagement prior to being finalised. Once adopted, it will replace the Joint Local Plan that was adopted in November 2023.

As part of the early preparation for this Plan Review, and following our Call for Sites in January 2024, we are writing to inform you that we have published the Draft Strategic Housing Land Availability Assessment (SHLAA) as evidence to support the Plan Review. The Draft SHLAA identifies potential sites for housing development that have been submitted to Babergh and Mid Suffolk District Councils for consideration.

Please note the SHLAA does not allocate sites for development, and it has no planning status. It is an evidence base document for the Plan Review. It can also be used by Town and Parish Councils who are developing or wish to develop Neighbourhood Development Plans.

The Councils will be undertaking a further Call for Sites exercise from mid-October 2025 until January 2026, which will invite site submissions for multiple land uses. If you have previously submitted a site, please note that you do not have to submit the site again.

Further information on the Plan Review together with the Draft SHLAA and the Local Development Scheme can be viewed via the links below.

<https://www.babergh.gov.uk/joint-local-plan>  
<https://www.midsuffolk.gov.uk/joint-local-plan>

Yours faithfully,

Robert Hobbs

Head of Strategic Planning (Planning Policy and Infrastructure)  
Tel: 0300 1234 000 (Option 5, then Option 4 for Strategic Planning Policy Team)  
Email: [localplan@baberghmidsuffolk.gov.uk](mailto:localplan@baberghmidsuffolk.gov.uk)

Babergh District Council and Mid Suffolk District Council (BMSDC) will be Data Controllers of the information you are providing. As required by the Data Protection Act 2018 the information will be kept safe, secure, processed, and only shared for those purposes or where it is allowed by law. In some circumstances however, we may need to disclose your personal details to a third party so that they can provide a service you have requested or fulfil a request for information. Any information about you that we pass to a third party will be held securely by that party, in accordance with the Data Protection Act 2018 and used only to provide the services or information you have requested.



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**Babergh and Mid Suffolk District Councils**  
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