



MINUTES of the PARISH COUNCIL MEETING held on Monday 01 September 2025 commencing at 7.30pm held at Tattingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllr R Abbott, Cllr D Hawes, Cllr J Lee, Cllr A Mendel (Chair), and Cllr S Page.

Also in attendance: County Councillor Simon Harley.

01 OPENING

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting, providing permission has been sought from the Clerk and/or Chair.

02. APOLOGIES FOR ABSENCE

To note and approve apologies received – Cllrs noted and approved apologies received from Cllr D Clarke, Cllr G Mark, Cllr B Stennett and District Councillor Potter.

03. DECLARATIONS OF INTEREST

- (a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – none.
- (b) To receive notifications of gifts of hospitality exceeding £50 – none submitted.
- (c) To note the determination of requests for dispensations for items on the agenda under discussion – None.

04. MINUTES

To consider and approve the minutes of the previous Parish Council meeting held on 7th July 2025 –

Cllr Stennett proposed that Council approve the minutes as a true and accurate record of the proceedings that took place with the above note, seconded by Cllr Lee - aif. The Chair signed a copy of the agreed minutes.

05. REPORTS FOR INFORMATION

- (a) A written report had been circulated from Cllr. Harley and a copy of this report is available with the meeting papers.
- (b) No report is available from Cllr. Potter due to absence.

06. CLERK'S REPORT

- (a) Actions were noted.



- (b) To note correspondence received in July/August 2025.
- 1) Email from resident with playground safety concern
For Information Only, already forwarded to PFC
 - 2) SALC Update on LGR
FIO
 - 3) SALC notification of Payroll Service increase
FIO
 - 4) Correspondence regarding waterway, Church Road
FIO (matter being dealt with by landowner and SCC)
 - 5) SALC News Bulletin
FIO (note pay scale and updated Traveller info)
 - 6) Suffolk Police & Crime Panel Report 2024/25
FIO
 - 7) BSMDC August Briefing
FIO
 - 8) NSIP Update (spreadsheet available on request)
FIO
 - 9) SALC News Bulletin
FIO (note Martyn's Law)
 - 10) BMSDC offer of trees, etc
FIO / consideration of any future projects
 - 11) Notification of Brantham Neighbourhood Plan area designation
FIO (further information available on request)
 - 12) SALC News Bulletin
The Clerk will attend the Assertion 10 training
Note information regarding email addresses
 - 13) New SALC page for NSIP news
FIO
 - 14) Notification from Highways of grit bin maintenance
Make sure bins are as requested
 - 15) Notification of interest rate change
FIO
 - 16) Invitation to Sudbury/South Citizens Advice AGM
Councillor Lee will check availability
 - 17) BMSDC LGR update
FIO
 - 18) Invitation to attend LGR discussion with MP
The Clerk will attend
- (c) Quote for repair to dog waste bin – Councillors agreed to wait for one further quote and decide on the matter in October.
- Village sign – Councillors agreed to wait for one further quote and decide on the matter in October.
- Playing field registration – Councillors resolved to pursue the lower quote from Bendall & Sons to get the playing field registered.
- School sign –Councillor Harley offered to follow up with Highways again.



07. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted –
 - None.
- (b) To receive comments or questions relating to Tattingstone in particular –
 - None.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – nothing raised.

08. FINANCE REPORT

- (a) To note the balance of accounts as at 27th August 2025.
The balances were as follows:
 - Lloyds Account: £9,744.22
 - Lloyds Savings Account: £35,131.75
- (b) To approve the accounts paid since the last meeting and accounts awaiting payment including forthcoming payments together with the receipts received since the last meeting.
Cllr Page proposed and Cllr Mendel seconded that the payments detailed should be ratified and agreed – aif.
- (c) To consider any requests for financial support received from local people or groups –
 - See Item 12
- (d) Councillors noted a VAT return has been submitted for the period 01.04.2025-30.06.2025 at £540.81 with claim ref EDV4-QLQS-3ZF6. This was received on the 9th July
- (e) Councillors noted the CIL bid information for Ipswich Recycling Centre Redevelopment Phase 2 (see Papers) and decided to write a letter expressing support for the project.

09. STATUTORY MATTERS

- (a) To review and adopt/reject the new Sexual Harassment Policy (new mandatory policy)
Cllr Page proposed to approve the policy, with Cllr Mendel seconding and aif.
- (b) To review and adopt the updated Finance Regulations & Model Standing Orders, noting that they have been adapted for Tattingstone Parish Council
Cllr Mendel proposed to adopt the documents, with Cllr Lee seconding and aif.

10. PLANNING MATTERS

- (a) To consider and agree a response to the following planning matters related to Tattingstone
DC/25/02497 Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF
Householder Application - Raising the roof on existing extension, replacing with green roof and glazed lantern
DC/25/02498 Walnut Tree Cottage, Tattingstone Park, Tattingstone, Ipswich Suffolk IP9 2NF
Application for Listed Building Consent - Raising the roof on existing extension, replacing with green roof and glazed lantern and minor internal alterations.
Councillor Page proposed to support these applications, with Cllr Abbott seconding and aif
- (b) To note the following decision notices received:
SCC/0105/22B
Brockley Wood Land off A12 Belstead Suffolk IP8 3JS



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Extraction, processing and sale of sand and gravel, processing of inert waste materials with associated plant and related sales, access works, phased restoration using inert recovered materials and aftercare plan

Permission was GRANTED

DC/25/03204

Development by a Statutory Undertaker - Removal of the existing 18 metre high cypress tree tower to be replaced with a 25 metre phase 6 monopole with a 4.9 headframe mounted with 3 no. antennas, 1 no 0.3 metre dish, 1 no. 0.6 metre dish and ancillary development thereto.

Decision: RAISE OBJECTIONS (see Paper 10b for details)

DC/25/02926

Morant Cottage Stutton Lane Tattingstone IP9 2NZ

Application for a Lawful Development Certificate for a Proposed use or development - Proposed garage/workshop

Decision: WAS LAWFUL

11. VILLAGE MATTERS

- (a) To receive an update from the Playing Field Representative
Cllr Page reported that the Village Hall & Playing Field Committee met on the 1st August, where they discussed the village fete of the 4th July. The fete went well and made a profit of approximately £2100, plans for which will be decided later. It was noted that Russel Abbott had resigned from the Playing Field Committee, as well as the Village Hall Committee and as a Trustee of the Village Hall. Publicly available information confirms Brandon Plumbly as replacement Trustee. It was also noted that Brandon Plumbly is to chair the Fete Committee, which next year will take place on the 11th July to avoid clashing with other village events.
PFC finances stand at ~£4000 after the receipt of some grants, with invoices still to pay.
- (b) The draft plan has been submitted to Babergh and will be available to view in public locations from the 3rd September to the 17th October 2025. They are:
- The Wheatsheaf
 - The White Horse
 - The Village Hall
- Responses must be given in writing – either by letter or email. These will then be entered and sent back for any revision, before the plan is sent to an independent examiner for a period of 6 weeks.

12. PLAY EQUIPMENT

- (a) Councillors noted the quote received for the installation of play equipment for Phase 2 of the playing field upgrade
- (b) **Councillor Page proposed the Parish Council commit to covering 25% of the cost of the upgrade, as well as supporting the project in full generally and writing a letter to that effect. Councillor Lee seconded with all in favour.** Councillor Harley also volunteered some of his Locality Budget, which Cllr Page will pass on.

13. ANTI-SOCIAL BEHAVIOUR

- (a) Councillors noted receipt of the SID data from Lemons Hill Bridge (as per ASB June 2025).
- (b) Councillors noted that a report was logged with Suffolk Highways regarding the above issue but has been removed with no update so the Clerk will contact Highways for an update.



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- (c) Councillors received information of further anti-social behaviour concerning motorbikes in Tattingstone and surrounding villages, with Cllr Abbott updating as no police officer could attend the meeting. This is a longstanding issue and also affects surrounding villages, with damage caused to crops and public safety at risk from vehicles being ridden recklessly over public rights of way.
- (d) Councillors resolved to:
- Write to the Peninsula Alliance detailing the issue and seeking support, as well as asking for Belstead and Bentley to be brought into any discussions
 - Councillors Abbott & Mark, with Cllr Abbott if available, to attend a meeting with Suffolk Police at Stoke-by-Nayland on the 24th September

Councillors and members of the public were encouraged to report any criminal behaviour and reminded not to put themselves at risk.

14. CONFIDENTIAL ITEM

Councillors confirmed adoption of the new NALC payscale for 2025/26, including backdated pay.

15. DATES OF FORTHCOMING MEETINGS

- (a) Parish Council meeting – Monday 06 October 2025, 7.30pm

The meeting closed at 9.05 pm.

SIGNED.....DATED..... TATTINGSTONE Parish Council

ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
Sept	6b.18	Attend LGR debate at Hadleigh Guildhall	RBN
Sept	6c	Obtain one further quote for dog waste bin	RBN
Sept	6c	Obtain one further quote for dog waste bin	RBN
Sept	6c	Engage Bendall & Sons for registering the playing field	RBN
Sept	6c	Contact Highways re. school sign	SH
Sept	8e	Register support for Ipswich Recycling Centre upgrade	RBN
Sept	9a	Adopt & implement Sexual Harassment Policy	RBN
Sept	9b	Adopt & implement new Standing Orders	RBN
Sept	9b	Adopt & implement new Financial Regulations	RBN
Sept	10a	Register support for DC/25/02497 & DC/25/02498	RBN
Sept	12b	Write to PFC with PC support & spend commitment	RBN
Sept	12b	Advise PFC of Locality Budget availability	SP
Sept	13d	Write to Peninsula Alliance re. ASB	RBN
Sept	13d	Attend meeting with Suffolk Police	SP/GM/RA



APPENDIX A – List of common abbreviations used.

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
APCM	Annual Parish Council Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BLC	Brantham Leisure Centre
BMCIC	Brantham Management Community Interest Company
BOS	Brantham Open Spaces Group
BMSDC	Babergh & Mid Suffolk District Council
BPC	Brantham Parish Council
CEP	Community Emergency Plan
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DCLG	Department of Communities and Local Government
FC	Finance Committee
FOI	Freedom of Information
FR	Financial Regulations
GPOC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LPA	Local Planning Authority
LPF	Lower Playing Field
LSC	Legal Sub Committee
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
RFO	Responsible Finance Officer
RFSC	Recreation, Footpaths and Services Committee
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations
HMC	Village Hall Management Committee