

AGENDA of PARISH COUNCIL MEETING

Monday 07 November 2022, 7.30pm at Tattingsstone Village Hall

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk who will request that they are not included within the filming.

01.	WELCOME AND OPENING STATEMENT	CHAIR
02.	APOLOGIES FOR ABSENCE To receive and approve any apologies received in advance of the meeting	CLERK
03.	DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS a) To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25 b) To receive requests for dispensations	ALL
04.	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting on 03 October 2022	CHAIR
05.	CLERK'S REPORT a) To receive an update on actions from the last meeting b) To receive a report on any other issues from the Clerk c) To consider/agree next steps as necessary	CLERK
06.	PUBLIC SESSION – to receive reports for information <ul style="list-style-type: none">• County Councillor Simon Harley• District Councillor – Jane Gould• Questions/comments from the public	CHAIR
07.	PARISH COUNCILLOR CO-OPTION a) To note the applications for Co-option to the Council b) To receive any presentations from the applicants and to present any questions to the applicants c) To consider/discussion applications received. Public and press to be excluded from this part of the meeting as per section 1(2) of the Public Bodies (Admission to meetings) Act 1960 due to the confidential nature of the business to be transacted d) On return of the public and press Parish Councillors to vote on an applicant to be co-opted to the Council e) To note the signing of the Declaration of Acceptance of Office by the appointed Cllr	CHAIR
08.	PLAYING FIELD AND VILLAGE HALL REPRESENTATIVE a) To receive nominations and approve a Parish Council representative on the VH and Playing Field Committees	
09.	FINANCE REPORT a) To note and approve the balance of accounts as at 30 September 2022: <ul style="list-style-type: none">- Community account: £42086.91- Premium Account: £3184.86 b) To note and approve: <ul style="list-style-type: none">- the accounts awaiting payment	RFO

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	<ul style="list-style-type: none"> - the accounts paid since the last meeting - the receipts allocated since the last meeting <p>(for detail see Appendix A)</p> <p>c) To review first draft of the 2023-24 TBPC Budget as circulated by the Clerk and to agree next steps as necessary</p>	
10.	<p>INTERNAL AUDIT ACTION PLAN</p> <p>a) To note/approve the progress of the internal Audit Action plan as circulated by the Clerk/RFO (Appendix B)</p> <p>b) Following legislation to allow online meetings ended on 06 May 2021 Parish Council to review and formally approve decisions made at the APCM 10 May 2021, and PC meetings on 10 May 2021 and 07 June 2021 all held online unlawfully</p> <p>c) To formally approve the publication of the ICO's Model Publication Scheme</p>	CHAIR
11.	<p>PARISH COUNCIL EMAIL ACCOUNTS</p> <p>a) To consider proposals for adoption of a Parish Council domain and email addresses</p> <p>b) To agree next steps as necessary</p>	CHAIR
12.	<p>PLANNING APPLICATIONS</p> <p>a) To review planning applications received and to agree response from TPC as appropriate: None received</p> <p>b) To note any planning decisions received: DC/22/04355 17 The Close, Tattingsstone, IP9 2PD Erection of a two-storey side extension (following demolition of conservatory). Erection of a single storey detached outbuilding, conversion of garage to living space, installation of a first floor balcony and replacement of gates and piers to rear access PLANNING PERMISSION GRANTED</p>	CHAIR
13.	<p>CORRESPONDENCE</p> <p>a) To note any correspondence received requiring immediate discussion</p> <ol style="list-style-type: none"> 1. Email from Woolverstone PC about coordinating initiatives for Warm Spaces during winter 2022 <i>For information</i> 2. Email from Suffolk Highways re: projected increases in Street Lighting costs <i>For information</i> 3. Email from TGNS re: Warm Spaces Grant <i>For information</i> 4. Email re: village defibrillator <i>For information and to consider if update at PC meeting is required</i> 5. Email from BDC re: projected costs for election in 2023 <i>For information</i> <p>b) To consider/agree next steps as necessary</p>	CHAIR
14.	<p>NEIGHBOURHOOD PLAN</p> <p>a) To receive an update on progress of the Tattingsstone neighbourhood plan</p> <p>b) To consider/agree any next steps as necessary</p>	AM
15.	<p>COMMUNITY EMERGENCY PLAN</p> <p>a) To receive an update on any current Community Emergency Plan</p> <p>b) To consider/agree proposals to create/update the CEP as necessary</p>	CHAIR

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16.	ANY OTHER URGENT VILLAGE MATTERS a) To consider any other urgent village matters b) To consider/agree next steps as necessary	CHAIR
17.	MEETING DATES IN 2023 a) To agree meeting dates for 2023 as circulated by the Clerk	CHAIR
18.	DATE OF NEXT MEETING Monday 05 December 2022, 7.30pm at Tattingsstone Village Hall	CHAIR

Signed:

A handwritten signature in black ink, appearing to read 'S Keys.', is written on a light blue rectangular background.

Sarah Keys Clerk to the Council

APPENDIX A

09. FINANCE REPORT

ACCOUNTS TO BE AGREED FOR PAYMENT	Chq no.	NET	VAT	TOTAL	Powers Used
S. Keys (October 2022 salary - £296.37 October 2022 expenses - £9.00)	101420	£305.37		£305.37	LGA 1972
Leiston Press Ltd (Inv. No 17683)	101421	268.00	£3.00	£271.00	LGA 1972
Tattingsstone Village Hall (Donation as per PC mtg - Oct 2022)	101422	£150.00		£150.00	

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL
Bank Interest	£0.98